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Cleveland, Tennessee 37311

1965 — *Bulletin* — 1966

CLEVELAND, TENNESSEE



LIBRARY

Is . . .

A Christian, coeducational school owned by and operated under the auspices of the Church of God, though the student body is made up of different denominations. LEE COLLEGE has two distinct divisions: Junior College and Bible College.

LEE JUNIOR COLLEGE is a member of The American Association of Junior Colleges, The Southern Association of Colleges and Secondary Schools, the Tennessee College Association, and the American Council of Education.

LEE BIBLE COLLEGE is a member of the Accrediting Association of Bible Colleges and the Evangelical Teacher-training Association.

It is the purpose of the following pages to present precise and essential information concerning LEE COLLEGE. This issue contains the register of the forty-fifth and forty-sixth years and the announcements for the forty-seventh year.

This bulletin contains general information about Lee College and detailed information about each division.

Lee College Bulletin

ANNUAL CATALOG
ISSUE

APRIL, 1965

Vol. XLVI

No. 1

Announcements for the Forty-Seventh Year

1965-1966

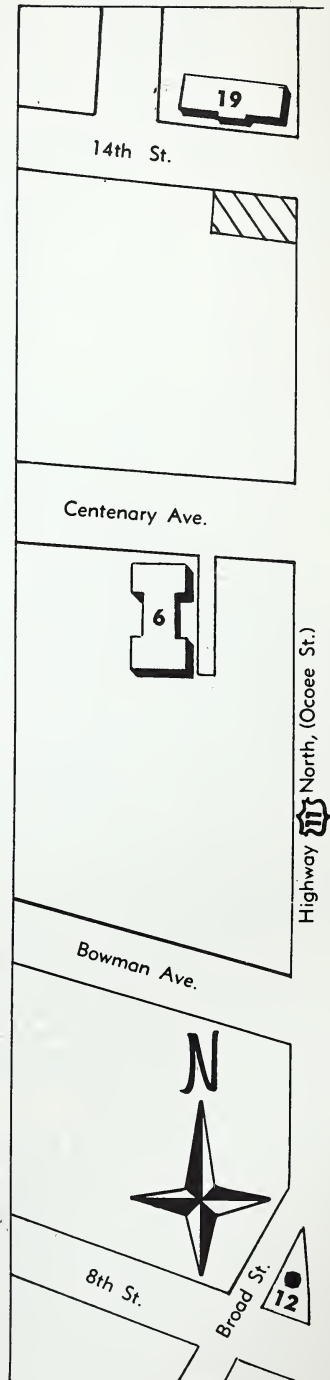
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Lee College

Cleveland, Tennessee

Lee College Library
Cleveland, Tennessee

1. Administration Building
2. Alumni Building
3. Auditorium
4. Cafeteria
5. Canteen
6. College Arms
7. East Wing Dormitory
8. Ellis Hall
9. Gymnasium
10. Science Building
11. Memorial Library Building
12. Monument
13. Music Building
14. Nora Chambers Dormitory
15. Providence Hall
16. Recreation Area
17. Simmons Hall
18. Tharp Hall
19. Walker Hall



Note: See pages 20, 21.

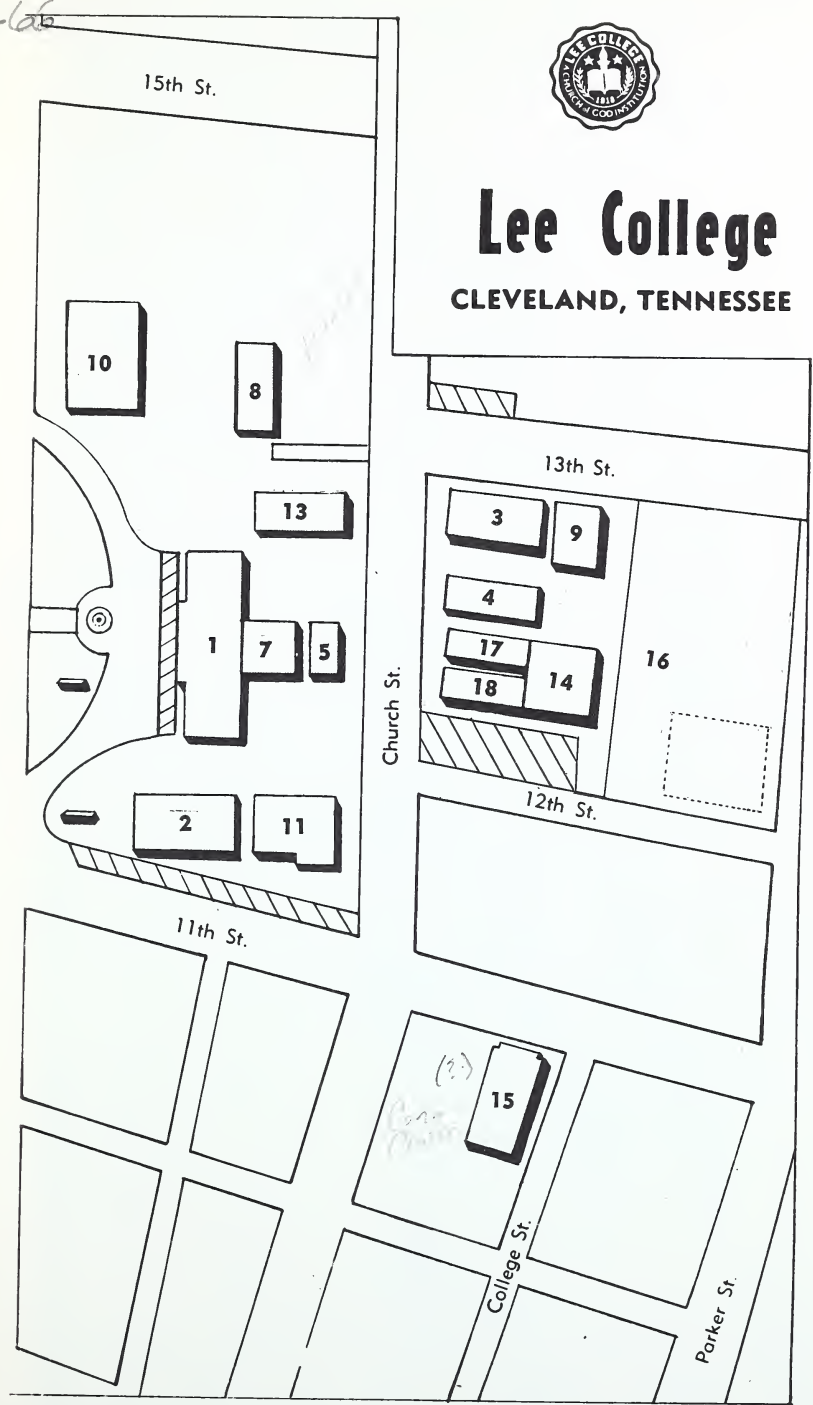
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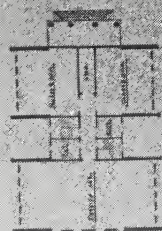
Lee College

CLEVELAND, TENNESSEE

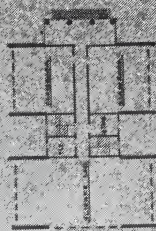




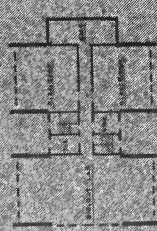
LEE COLLEGE SCIENCE BUILDING



UPPER FLOOR



MAIN FLOOR



LOWER FLOOR

ARCHITECT - F. H. VINT
A. C. BUCKLEY
MEMPHIS

Science Building

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1965

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School Calendar for 1965-'66

FIRST SEMESTER

September 13, 14, 1965 . . .	Registration
September 13	(Testing for all new students who have not taken the ACT Test)
September 16, 1965	Formal Opening
September 23, 1965 . . .	Last day on which a student may be allowed to register for first semester or register for a new class.
October 17-24, 1965 . . .	Fall Convocation
October 27, 1965	Long Weekend begins at 12:00 noon
November 2, 1965	Classes resume at 8:15 a.m.
December 17, 1965	Christmas holidays begin at 12:00 noon
January 3, 1966	Classes resume at 12:00 noon
January 18-22, 1966 . . .	Final exams

SECOND SEMESTER

January 24, 1966	Registration for second semester
February 3, 1966	Last day on which a student may be allowed to register for second semester or register for a new class.
March 6-13, 1966	Spring Convocation
April 1, 1966	Easter holidays begin at 12:00 noon
April 12, 1966	Classes resume at 8:15 a.m.
April 19, 1966	Bible College Comprehensives
May 14, 1966	Senior Banquet
May 21-26, 1966	Final Exams
May 22, 1966	Honors Night
May 29, 1966 (Morning) . .	Baccalaureate Service
May 29, 1966 (Evening) . .	Commencement Exercises



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University

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B.S., Jacksonville State Teachers College; M.A., Ed.S., George
Peabody College for Teachers

*Part Time

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Teachers

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College for Teachers

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for Teachers; Additional graduate work, Arizona State College

Winston Elliott, A.B., M.A., Spanish, Religion
A.B., University of Denver; M.A., George Peabody College
for Teachers; Additional graduate work, Arizona State Uni-
versity, George Peabody College for Teachers, Temple Semi-
nary, University of Tennessee

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B.S., University of Tennessee

Myrtle C. Fleming, B.S., M.A., Science
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nessee; Candidate for Ph.D., University of Georgia

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A.B., Presbyterian College; B.D., Columbia Theological Semi-
nary; Additional graduate work, Emory University

Earl J. Gilbert, B.A., M.A., Education and Psychology
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**Bertha Cugler*, B.M., M.M., Organ
B.M., Belmont College; M.M., University of Miami

William Henry, B.S., M.A., Social Science, Education
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University of California, Columbia Theological Seminary

*Part Time

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B.A., Lee College

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Additional graduate work, University of Tennessee

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B.A., University of Chattanooga; M.M., Illinois Wesleyan
University

**Donald Jacobs*, B.S., Mathematics
B.S., University of Chattanooga; Graduate work, Texas Chris-
tian College

**Norman W. Jordan*, B.S., M.Ed., Ed.S., Education
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Tennessee

Terrell McBrayer, B.S., M.S., Education and Guidance
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Candidate for Ed.D., University of Tennessee

Sue McGhee, B.M.E., M.M.E., Music
B.M.E., M.M.E., Roosevelt University

**J. Oscar Miller*, Mus.D.
Mus.D., Carson Newman College

Roosevelt Miller, B.M., Music
B.M., University of Chattanooga; Graduate work, University
of Tennessee

Philip Morris, B.A., M.A., English
B.A., Lee College; M.A., University of Tennessee

**Hal Munck*, B.A., Journalism
B.A., Emory University

Dora P. Myers, A.B., M.A., Spanish, Psychology
A.B., Southern Methodist University; M.A., Columbia Uni-
versity

Beatrice Hamilton Odom, B.A., M.A., Christian Education
B.A., Bob Jones University; M.A., George Peabody College
for Teachers; Additional graduate work, Fuller Theological
Seminary

*Part Time

- Elmer Franklin Odom*, B.A., M.A., Religion
B.A., Bob Jones University; M.A., George Peabody College for Teachers; Additional graduate work, University of Tennessee, Fuller Theological Seminary
- **Duran Palmertree*, B.A., B.D., Science, Religion
B.A., University of Mississippi; B.D., Duke University
- Morris Riggs*, B.A., M.A., Science
B.A., M.A., George Peabody College for Teachers; Candidate for Ed.S., Degree, George Peabody College for Teachers
- **Donald Rowe*, B.B.A., L.L.B., M.A., Law, Business
B.B.A., L.L.B., M.A., University of Miami
- Oneida Stapp*, B.S., M.Ed., Education, English
B.S., M.Ed., Sam Houston State Teachers College
- Georgia Stroud*, M.B., Organ
B.M., University of Chicago; Graduate work, Columbia University, University of Chattanooga, Student of Mr. Ernest White (Columbia University), Edward Linzel (Columbia University) and Earl Miller (University of Chattanooga)
- Avis Swiger*, Litt.D., Missions, Religion
Litt.D., Lee College, Salem College
- Le Moyne Swiger*, B.A., M.A., (L.S.)
B.A., University of Chattanooga; M.A., George Peabody College for Teachers
- Helen Irene Symes*, B.S., Education, Accordion, English
B.S., University of Chattanooga; Graduate work, University of Chattanooga
- Jerald Teachey*, B.M., M.M., Music
B.M., M.M., East Carolina College
- John Herbert Walker, Jr.*, A.B., M.A., B.D., Social Studies
A.B., Vanderbilt University; M.A., George Peabody College for Teachers; B.D., Vanderbilt School of Religion; Candidate for Ph.D., University of Tennessee

ON LEAVE OF ABSENCE

Donald B. Gibson, B.S., B.A., M.A., Mathematics, Religion
B.S., Limestone College; B.A., Lee College; M.A., Drake University. He is presently enrolled at the University of South Carolina Medical School, Charleston, South Carolina.

Mary Morris, B.M., Music
B.M., Lee College; Additional work, St. Louis School of Music. She is presently enrolled at the University of Tennessee, Knoxville, Tennessee.

DEAN OF WOMEN

Avis Swiger, Litt.D., Missions, Religion
Litt.D., Lee College, Salem College

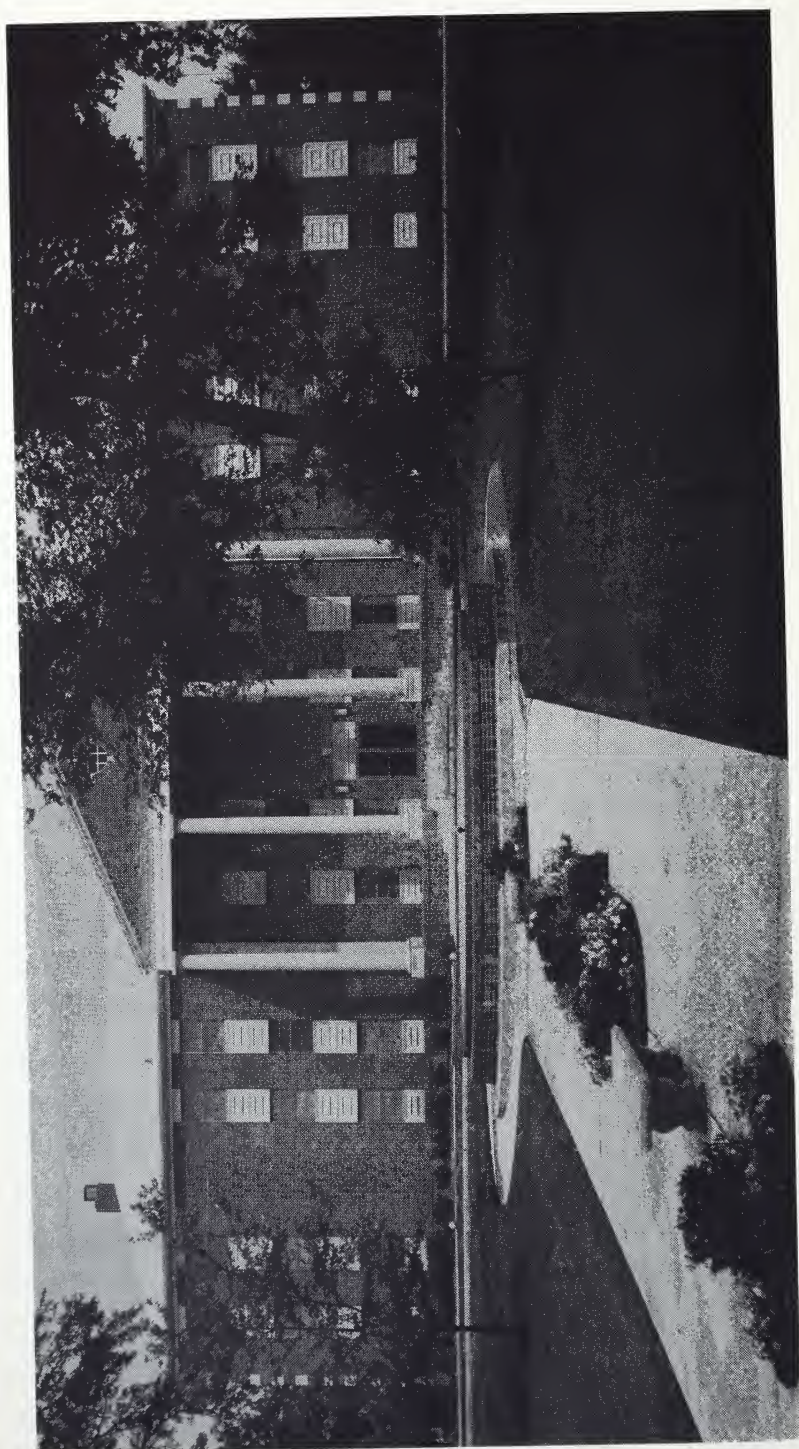
DEAN OF MEN

Stanley Butler, B.S., M.A., Ed.S., Science, Social Studies
B.S., Jacksonville State Teachers College; M.A., Ed.S., George Peabody College for Teachers

STAFF

Betty Baldree	Receptionist
Ulna Black	Office Manager
Mary Blalock	Secretary to Registrar
E. L. Boehmer	Maintenance
Alma Ruth Brewer	Cafeteria
Charles Brewer	Cafeteria
Sybil Butler	Secretary to Business Manager
Evaline Echols	Secretary to President
Lovena Faulkner	Dormitory
Roy Faulkner	Walker Hall
Mable Gilbert	Library
Grace Golden	Postmistress, Bookstore and Laundry

Charles Graham	Supervisor of Maintenance
Charles Green	Cafeteria
Grace Green	Supervisor of Women's Residence
Wanda Griffith	Secretary to Registrar
Carol Jean Hampton	Nurse
Lorena Hathcock	Supervisor of Women's Residence
Jo Ann Humbertson	Library
Donald Hurst	Cafeteria
Grady Hurst	Cafeteria
Brenda Johnson	Secretary to Development Director
Cleone McLain	Library
Alean Miller	Supervisor of Women's Residence
Polly Miller	Bookkeeper
Nell Muncy	Cafeteria
R. C. Muncy	Cafeteria
Bill Parsons	Cafeteria
Masie Pearson	Cafeteria
Arthur G. Pressley	Maintenance
Bettie Rushing	Snack Shop
Otis Rushing	Snack Shop
Beatrice Rutledge	Cafeteria
Janice Rutledge	Cafeteria
Della Scoggins	Cafeteria
Archie Swiger	Policeman
O. L. Stapp	Maintenance
Doris Tull	Library
Mary Lou Wiles	Supervisor of Women's Residence
B. H. Williams	Supervisor of Men's Residence



General Information

LOCATION AND TRANSPORTATION

Lee College is located in Cleveland, Tennessee, the county seat of Bradley County, with approximately twenty-five thousand inhabitants, and has a distinctly southern tenor. It is located thirty miles northeast of Chattanooga on the Lee Highway, which is Highway 11. On this highway, which traverses Ocoee Street and is in one of the most beautiful residential sections of the city, lies the college campus.

The Greyhound, Tennessee Coach, Trailway Bus Lines and the Southern Railway have stations in Cleveland. As these maintain passenger as well as baggage service, trunks and baggage should be checked through to Cleveland.

AIM AND PURPOSE

It is the aim of Lee College to combine the forces of education and religion in promoting the Church and the kingdom of God in the earth. The institution's purpose is to develop the highest in Christian character and to cultivate a love for the richer, finer things of life. It seeks to develop in its students a knowledge of and love for the Bible, literature, and the arts and sciences, that this knowledge may be used for the progress of man and the promotion of God's kingdom.

Lee College believes in putting first things first. It was originally founded as a Bible School for the express purpose of promoting spiritual ideals and for the training of ministers and Christian workers. It believes that the world is ill from the effects of sin and that a means of recovery is to be found only through the preaching of the gospel of the Lord Jesus Christ and through a personal Christian work. This task is to be accomplished through God-called, consecrated men and women. It believes that these ministers and Christian workers should be thoroughly trained and educated for this great work of dealing with the souls of men, and to this aim the institution is dedicated.

LEE COLLEGE

It is the aim of Lee College to help young men and women to prepare for their chosen vocations in life. It aims to prepare its students for social and personal adequacy and a sense of economic self-sufficiency and to give them intellectual and spiritual insight into the problems of human relations. It believes that men and women who are trained for their vocations or professions make greater contributions to both Christianity and society. To this aim Lee College is dedicated.

HISTORICAL SKETCH

The Church of God, realizing that the great need in this period of spiritual crisis is adequately trained workers, considered the possibility of a Bible training school during the sixth annual assembly of the Church of God convening in Cleveland, Tennessee, January 3-11, 1911. A board of education consisting of five members was appointed at that time.

Beginning in the Council Chamber of the Church of God Publishing House, Cleveland, Tennessee, Lee College opened January 1, 1918, with twelve students. Mrs. Nora B. Chambers, a deeply-spiritual and intelligent woman, was the first teacher.

The early beginning—with a few students, with no buildings, and with no finances—scarcely indicated the phenomenal progress that became characteristic in the development of Lee College. The critical influenza epidemic of 1918 and World War I were discouraging hindrances, yet optimism remained remarkably high.

By the beginning of the fifth term, one room was no longer sufficient to house the school. A vacant church building on Twenty-fourth and Peoples Streets was converted into classrooms and dormitory in 1920. The school again outgrew its facilities and was moved in 1925 to the Church of God Auditorium on Twenty-fourth Street and Montgomery Avenue. In the spring of 1934, the girls' and boys' dormitory was destroyed by fire. Two dwelling houses, one located on Eleventh Street and the other on Twelfth and Peoples Streets, were acquired and used as girls' dormitories. Several of the boys were quartered in the auditorium. Superintendent J. H. Walker kept twelve of the men students in his own home until the end of the school year.

The commercial department was initiated in 1930. The academy, instituted in the 1930-31 term, became a full four-year high school in the 1934-35 school year.

Murphy Collegiate Institute in Sevierville, Tennessee, was purchased in 1938 to accommodate the growing school. The

GENERAL INFORMATION

Junior College division was added in 1941, and by the end of the term, a new classroom building was an absolute necessity. By the time the building was ready for us, it was evident that the problem of housing students was becoming serious. When over four hundred fifty students applied for admission at the beginning of the 1943 term, the situation became acute. To meet the immediate need, a large residence on Prince Street was purchased, the third floor of Central Hotel was rented, and plans were drafted for a new dormitory for women. In 1944 the modern three-story girls' dormitory was completed, and a trailer camp was added.

In 1946, the Bob Jones College plant in Cleveland, Tennessee, was purchased for the sum of \$1,500,000. The 1947-48 term of Lee College opened at its new location.

* A four-year Bible College was initiated in the 1953-54 term offering the degree of Bachelor of Arts in Biblical Education.

* A four-year liberal arts college was begun in the 1956-57 term. At the beginning of the 1957-58 term the four-year school of music was instituted.

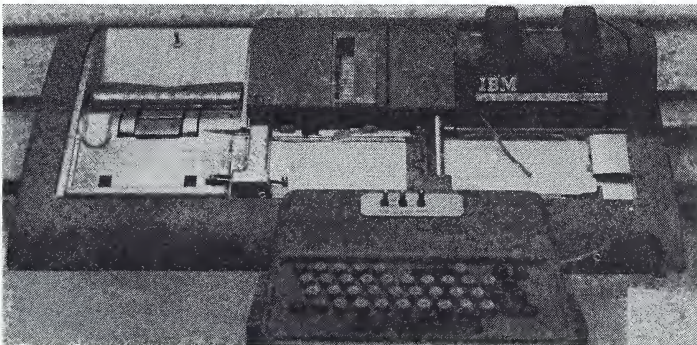
At the beginning of the 1959-60 term of school the high school program was reduced to a three-year curriculum, including grades 10 through 12. The junior and senior years were also dropped from the liberal arts college program at this time.

During the school year, 1962-63, the oldest building on campus, Old Main, was demolished and a new Administration Building was erected in September, 1963.

In 1964, the gymnasium was completely remodeled and ground was broken for a new beautiful science building.

In 1965, a new science building was erected to increase the science and math department.

Lee College moves forward, confident that under Christ great things can be done.



Modern Equipment

LEE COLLEGE

PRESIDENTS OF LEE COLLEGE

F. J. Lee	1922-1923
J. B. Ellis	1923-1924
T. S. Payne	1924-1930
J. H. Walker	1930-1935
Zeno Tharp	1935-1944
	1944-1945
E. L. Simmons	1945-1948
J. Stewart Brinsfield	1948-1951
John C. Jernigan	1951-1952
R. Leonard Carroll	1952-1957
R. L. Platt	1957-1960
Ray H. Hughes	1960-

BUILDINGS AND GROUNDS

The campus is located in one of the most beautiful residential sections of Cleveland. Most of the buildings face Ocoee or Church Streets and lie between Eleventh and Fifteenth Streets.

The Administration Building, completed in 1963, is the most modern building on the campus. The first floor contains the offices of the Administration and Business. The second and third floors house the girls' dormitories.

The Alumni Building is a modern, four-story brick building completed in 1945. It contains the classrooms and faculty offices. The remaining classrooms are in the Music Building and on the ground floors of Nora Chambers Hall, Simmons Hall, and Tharp Hall.

The Auditorium, which was completely renovated in 1963, seats approximately 805 and contains a Hammond concert organ, a grand piano, and broadcasting studios.

The Dining Hall seats approximately five hundred, and the cafeteria style of serving is used.

The Gymnasium is located directly behind the auditorium and has dressing rooms and showers for both boys and girls. The athletic field is located nearby and includes a softball diamond, tennis and volleyball court.

Lee Memorial Library, completed in 1941, is a modern building. The second floor houses the library and reading room. The first floor contains the offices of the deans, the Alumni Association, and the Christian Service Department. The daylight basement contains the visual-aids room, offices and photographic studio.

GENERAL INFORMATION

The Music Building is a two-story building containing classrooms and music-practice studios.

The Post Office is located on the ground floor of Simmons Hall.

The Snack Shop and Student Center is located on the first floor of the east wing of the Administration Building and has become a very popular meeting place for students.

DORMITORIES

The East Wing Dormitory for girls is a three-story brick building. The first floor houses the beautiful spacious Student Center.

Nora Chambers Hall, named in honor of the first teacher of Lee College, Mrs. Nora B. Chambers, is a three-story brick dormitory for girls. It also houses the Home Economics department, has a beautiful parlor and a recreational hall on the ground floor.

Simmons Hall is a three-story brick dormitory for girls.

Ellis Hall is a two-story dormitory for boys.

Walker Hall is a four-story building and can house approximately three hundred men.

College Arms Apartments is an apartment house of eight units, located on Centenary Avenue.

Providence Hall contains apartments for married students.

Tharp Hall contains apartments for faculty members, staff, and students. The ground floor houses the laboratories and lecture rooms of the science department.

Student Life

GUIDANCE

Lee College believes that man is the creation of a knowing and knowable God. The sum purpose of education is to aid in the relationship between God and man. Within the framework of this purpose the guidance program is designed to support the classroom teaching program. Such support involves assisting students, teachers, and administrators. The ultimate aim of primary focus on the individual student is realized through these major areas:

1. An emphasis on Spiritual guidance. Although we view all education and guidance as one continuum, various specializations are designed in order to give the student the benefit of a more competent staff. Therefore, the director of Christian education gives counseling which is *primarily* of a spiritual nature.
2. An orientation program designed to acquaint each entering student with college life.
3. All faculty members at Lee College assist in the counseling program. The student selects a faculty counselor with whom normal problems are discussed and an attempt is made to find solutions.
4. The faculty counselor refers students to the proper person when additional counseling is needed. The office of the guidance director is available for selective aspects of educational counseling about which the faculty counselor may need additional assistance. Other staff members for particular needs are also available.
5. Vocational counseling and job placement services are also available from the office of the guidance director. The guidance office assists in placing students under the Federal College Work Scholarship Program. Both on-campus and off-campus opportunities are available.
6. The guidance director coordinates a comprehensive standardized testing program which is designed to assist students in knowing themselves and which is also designed to assist the faculty in academic and vocational counseling.

CHAPEL

Religious chapel services are held under the direction of the Christian service director on Monday, Tuesday and Friday of each week. Guest speakers are sometimes invited to address the congregation. Here the entire school meets to seek divine guidance for the day.

Wednesday chapel hours are for club meetings. Religious clubs meet the first and third Wednesday of each month, and academic clubs meet the second and fourth Wednesday of each month. The fifth Wednesday of each month is reserved for state club meetings.

An academic assembly is held each Thursday. Secular programs and meetings by the student government are planned for a deepening of cultural appreciation, for entertainment, or for instructions on etiquette, social ethics, etc.

STUDENTS ARE REQUIRED TO BE PRESENT AT ALL CHAPEL SERVICES. A special seat is assigned and attendance check is made each day. When participating in chapel services men and women will be expected to be dressed conformable to the occasion.

SUNDAY SCHOOL AND MORNING WORSHIP

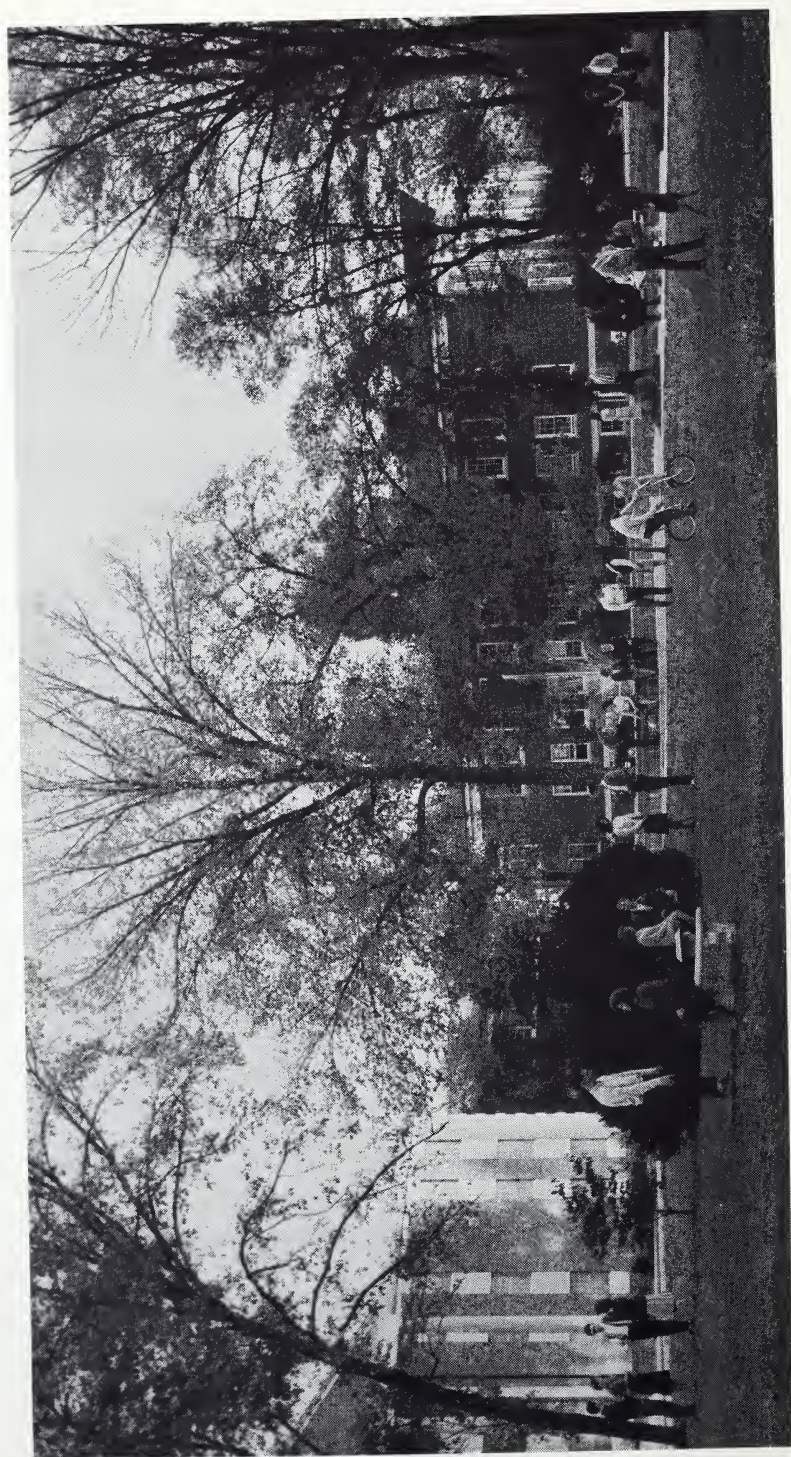
No Sunday morning services are held on campus, but all students are required to attend Sunday school and morning worship. There are a number of Churches of God in Cleveland, and students are urged to choose one of them as a "church home" while in Cleveland. Pastors of the various churches will be giving invitations to the student body, and some provide bus transportation for college students.

SUNDAY EVENING WORSHIP

Sunday evening services are held in the auditorium and all dormitory students are required to attend. The president usually brings an evangelistic message, and many students find definite Christian experiences, while others receive inspiration and guidance. Men are expected to wear coats and ties, and the women shall dress as befits the occasion.

FALL AND SPRING CONVOCATIONS

A week is set aside each semester for special revival services. There is a Bible study hour at the regular chapel time and an evangelistic service in the evening. These weeks are designated in the school calendar. All students are required to remain on the campus for these weekends.



MUSICAL ACTIVITIES

In many schools, music is considered an accomplishment reserved for only the talented few; but, from the beginning, music has been a vital part of student life at Lee College.

The school sponsors several musical organizations, but every organization, regardless of its purpose, promotes music, both in regular meetings and special programs. The student services are made interesting by the effective music of the school choir, the band, and special ensembles.

STUDENT ORGANIZATIONS AND GOVERNMENT

The college sponsors student organizations varied enough in their activities to include the interests of all. While the membership in them is voluntary, all students find it to their advantage to identify themselves with at least one of these clubs. Students receive in these extracurricular activities a type of training which is impossible to be obtained in the classroom. The opportunity for professional and intellectual interest, along with the social development, is an invaluable feature of student activities. Student clubs and organizations wishing to schedule social functions must obtain a date from the social committee and permission through the dormitory supervisors.

The *Student Council* consists of regularly chosen representatives from all classes and seeks to express the sentiment of the students. Through the Student Council, students have a voice in improving the school and receive training in self-government.

RELIGIOUS CLUBS

The *Pioneers for Christ Club* is an enthusiastic organization that places emphasis on personal witnessing for Christ. The membership is divided into groups with a leader for each, for the work of witnessing in street services, jails, and local church areas. They accept invitations to churches in all of the surrounding states for the purpose of organizing young people in the work of personal evangelism. Much experience in Christian work can be obtained through participation in their activities.

The *Missions Club* is organized to sponsor a growing interest and knowledge in Christian missions and to pray for missions and missionaries. They accept invitations to churches in surrounding states in an effort to arouse more interest in missions.

LEE COLLEGE

They also help pastors secure their missions quota for the local church. It is the desire of the Missions Club to serve in the overall cause of missions.

The *Ministerial Club* is designed to give practical and helpful instruction for a successful ministry and to promote personal acquaintance and spiritual fellowship among ministerial students. They accept invitations for weekend services and serve local churches.

The *Student National Education Association* is a national organization for those who plan to enter the teaching profession. A cash scholarship is offered each year to a worthy student planning to continue his preparation for the teaching profession.

HONOR SOCIETIES

Pi Delta Omicron is the honor society for the Bible College students of high scholastic standing.

The *Phi Theta Kappa* Honor Society is for students who have outstanding scholastic records.

SOCIAL CLUBS

Alpha Gamma Chi desires to promote Christian brotherhood on campus in cultural, academic, and religious activities and to develop fellowship and cooperation between men on campus representing various points of view and differing strata of campus life.

Delta Zeta is a Literary Society for college girls, the purpose being to make available discussions and instruction in the art of social graces in the areas of manners, personal grooming, fine arts, school spirit and being a graceful hostess.

The *International Club* is an organization designed to help international students become acquainted with the American way of life, gain knowledge of other countries, and promote goodwill and understanding between international and American students.

STUDENT LIFE

Upsilon Xi, Lee's oldest service organization, has as its main purposes the fostering of Christian fellowship on the campus and of giving service to the campus. U X encourages academic excellence and the development of campus leadership.

ACADEMIC CLUBS

The *Athletic Club* endeavors to teach its members the principles of good sportsmanship, to improve the morals and attitudes of the entire student body, and to encourage participation in physical education programs.

The *Forensic Club* hopes to create interest and develop talent in the field of speech and dramatics. A varied program is planned.

The *Phi Beta Lambda Club* seeks to instill professional and social interest in its members. It is open to commercial students.

The *Home Economics Club* is open to students of home economics. It seeks to create greater interest in the field and to develop leadership among students of home economics.

The *Music Club's* purpose is to create interest for better music and to give the students an opportunity for performance.

The *Spanish Club* was organized to promote greater interest in the Spanish language and in the peoples of the Latin-American countries, to encourage those called to missionary work among these people, and to develop a spirit of fellowship among the students studying Spanish.

STUDENT PUBLICATIONS

* The *Collegian's Calendarium* is a weekly calendar of events on campus.

The *Clarion* is the school paper, edited and published monthly by the student staff and assisted by a faculty advisor.

The *Vindagua* is the college annual and is published yearly by the students. It is a work of art and makes an excellent souvenir.



Cafeteria



Snack time in the Canteen

SOCIAL LIFE

Since the school is coeducational, provisions have been made for social contacts of such a nature as to maintain an atmosphere of culture and refinement which will fit young men and women for broad social living.

The school has always tried to promote a clean everyday life. It has been the earnest endeavor of its directors to keep student life free from the vices which threaten to destroy the Christian faith and virtue of our boys and girls. Parents who send their sons and daughters to this school may expect their associates to be young men and women of good moral character. Anyone void of this essential trait need not apply for admission. A student whose ideals and manners are out of harmony with those of right living becomes a menace to the influence and reputation of a school of this kind. For this reason the school refuses to retain those who disregard its social regulations.

Only properly supervised social activity is given a place at Lee College. All social functions are chaperoned and are subject to the rules and regulations of the college.

Students will not be expected to invite visitors or entertain in the dormitory without first getting permission.



Library

LEE COLLEGE

WEEKEND TRIPS

The management of the institution will look with disfavor on frequent weekend trips made by students. Students cannot expect to make good grades if they make frequent weekend trips away from the school.

Except in cases of emergency, students will file application with the dormitory supervisors. Applications are to be approved by the Dean of Men or Dean of Women and should be filed three days in advance. In cases of students under twenty-one, forms must be secured from the office of the dormitory supervisor and mailed home for the signature of the parent or guardian.

RECREATION

The school has an excellent program of intramural sports. Every student is encouraged to spend part of his leisure time in recreational activities which will develop regular habits of play, physical strength, vigor, and sportsmanship.



New Gymnasium



Dormitory Life

LIVING REGULATIONS

It is the desire of the management to make dormitory life as pleasant and homelike as possible, but the student must realize that all the liberties enjoyed at home cannot be granted in a college. If the student is to be happy, he must adjust himself to the new environment and show a friendly and cooperative spirit at all times.

All students are expected to be thoughtful, courteous, and truthful in their dealings with one another, and to show due respect for one another. The supervisors are anxious to do everything possible for the students, but in spite of their efforts, dormitory life is just what the students make it.

The dormitory supervisors are in charge of all dormitory activities.

Rooms are assigned by the supervisors, who will grant requests where possible.

No student will be allowed to room off the campus without special advance permission from the president.

Students living in the dormitories are expected to care for their rooms and to keep them clean and in order, so that the school can maintain a refined atmosphere with good living conditions for all. Students are expected to be economical in the use of water, lights, and dormitory supplies.

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DORMITORY SUGGESTIONS

All dormitory rooms have hot and cold running water and contain closet space or wardrobes, tables or desks, chairs, and dressers or chiffoniers. Suggestions are given below for women and men students.

For Women: Rooms are provided with single beds. In addition to your clothing and usual personal supplies, you should bring at least:

1 pillow	4 sheets (63 x 99 inches)
8 to 10 towels	Bedroom slippers
2 pillowcases	Housecoat
2 blankets	Raincoat or umbrella

Due to the variety of window sizes in the women's dormitories, you may wish to buy curtains after you arrive. Most rooms have only one window. Bring whatever you wish in the way of small rugs, dresser scarfs, bedspreads, etc.

For Men: Rooms are furnished with single beds. In addition to your wearing apparel, you will need the following:

1 pillow	Window curtains
8 to 10 towels	Bedroom slippers
2 blankets	Bathrobe
4 sheets (63 x 99 inches)	Raincoat or umbrella
2 pillowcases	

It will probably be better to buy curtains after you arrive. Bring whatever you wish in the way of small rugs, bedspreads, etc.

ROOM RESERVATION

Dormitory students who arrive before registration day may present the card acknowledging the acceptance of their application and register for room and board. These students are expected to register for a room immediately upon arrival at the school.

SCHOOL APARTMENTS

Because of the large number of married students attending Lee College, special efforts have been made to provide a maximum number of one- and two-room apartments at a minimum cost to the students. Students occupying these apartments are expected



Dormitory Life

to exercise the utmost care in eliminating excessive damage to school property. There will be an inspection of all dormitory rooms at the beginning and end of each semester. The business manager will have a list of all furnishings in the room with a notation about the condition of same, and a duplicate will be given the student when he occupies the room. The dormitory supervisor will make a monthly inspection, and any damage found will be charged to the person responsible.

No kitchen equipment is furnished by the school.

Students *may* pay rent for the entire semester on the day of registration. Students *must* keep rent paid at least four weeks in advance.

Students who desire apartments should apply in advance.

Students occupying apartments during the holidays will be charged ADDITIONAL rent.

DISCIPLINE

Whenever a body of people is associated for the accomplishment of a definite purpose, regulations and discipline are necessary. The act of registration is a written agreement to comply cheerfully with all rules and regulations of the school.

LEE COLLEGE

Students who either violate or disregard any rule of the school will be penalized. A student may be placed on probation under whatever conditions are recommended by the discipline committee.

Demerits will be given for all major offenses and may, at the discretion of the Dean of Women or Dean of Men, be given for minor offenses. Some of the major offenses are: stealing, cheating, lying, drinking, smoking, attending movies, petting, and disrespect to school authorities. The number of demerits given for each offense is determined by the deans or the discipline committee.

One hundred one demerits automatically result in expulsion.

The president reserves the right to suspend any student for any reason deemed necessary.

Before a student who has been dismissed for unsatisfactory conduct will be considered for reentrance, a period of the balance of the current semester and one full semester must elapse. If, after this period of probation, the administration of the school deems the student's record and attitude worthy, he may be reenrolled.

Students are under the rules and regulations of the school from the time they arrive on the campus. Whether they have registered or not, they are subject to dormitory and school regulations. Students are subject to school regulations between semesters. Students not spending school holidays at home are likewise subject to school regulations.

Academic Regulations

INFORMATION FOR VETERANS AND WAR ORPHANS

Lee College is approved for training veterans under Public Laws 550 and 894 and for training war orphans under Public Law 634. Eligible persons should contact the veterans administration regional office of the state in which they maintain a permanent residence. If in doubt about the procedure to follow, write: Registrar, Lee College, Cleveland, Tennessee.

GENERAL EDUCATIONAL DEVELOPMENT TESTS

Veterans, or non-veterans, who have not completed high school will be benefited by taking the G.E.D. Tests. These tests cover English, natural science, social sciences, literature, and mathematics. The tests are given in many of the major cities throughout the nation. If your average score is forty-five or above, you may enter a college division; however, *the tests must be taken before registration.*

For details concerning the use of G.E.D. Tests for entrance to college contact: Registrar, Lee College, Cleveland, Tennessee.

ADMISSION TO LEE COLLEGE

How to Apply

Application blanks are mailed on request to all prospective students. All students expecting to enroll at Lee College for the first time must submit the following:

1. An application for admission on a form provided the College.
2. A physical examination report form, filled in and signed by a licensed physician. (The proper form will be provided by Lee College.)

LEE COLLEGE

3. An official high school transcript mailed directly from the high school.
4. A record showing that the student has taken the American College Test (A.C.T.). Results of this test should be submitted to the College. Any student desiring admission to Lee College who, for any reason, has failed to take this test, will be required to take it before his registration shall be considered complete. The cost of taking this test is \$4.00.
5. An advance registration fee of \$20. (Not refundable)
6. A recent snapshot.

When the above regulations have been fulfilled, a student will be notified of his acceptance or rejection by the Office of the Registrar. The College may refuse admission and registration to students not recommended for college, or admit them on strict probation for limited fields of work.

TEST REQUIREMENTS

Applicants for admission to the freshman class are required to take the A.C.T. tests of the American College Testing Program, preferably in December. A.C.T. test results are not used to establish minimum scores for admission, but rather are used for course grouping and counseling purposes. Those unable to take the tests should go ahead and apply. An on-campus testing will be offered after entrance. Application for A.C.T. should be made at least one month in advance of the test date. Information may be secured from your high school office, or from the respective test headquarters, as follows:

The American College Testing Program
Box 168
Iowa City, Iowa

ORIENTATION

Students will follow the schedule furnished by the Registrar's Office throughout registration. Each student will be assigned to a faculty advisor, who will aid him in the selection of his courses.

Absences will be counted, beginning with the first day of each semester.

ACADEMIC REGULATIONS

The school reserves the right to withdraw any course offered in the catalog if enrollment is less than eight.

An orientation course carrying one-hour of academic credit is offered to junior college freshmen. Other orientation experiences are provided in regular and departmental assemblies throughout the year.

GUIDANCE PROGRAM

On entering school, each new student is assigned to a division of the college. A faculty member in the division will serve the student as his general advisor, both for academic matters and personal matters. All advisors confer with students at registration period, assisting them in choosing courses and planning programs of study so as to meet graduation requirements.

Students should get well acquainted with their advisors, and use them throughout the year. The advisor will either assist the student with his questions, or will send him to the proper authority. Students are urged to talk with their faculty advisor and dean of their division as frequently as they feel the need of additional advice and assistance in any of the problems of study or of living at Lee.

Vocational and personal guidance rooms are located in the library and academic buildings.

Lee College also administers reading tests, English placement tests, and psychological aptitude tests. Interest tests are also offered. These tests act as a basis for counseling students who need help in properly evaluating their abilities and interests. All tests are given from the guidance office.

DROPPING COURSES

No student may drop or add a course of study after registration day without the permission of the dean.

If courses are dropped after the date set for "change of schedule," a charge of one dollar for each change will be made. Students who drop a course without special permission after the date listed in the calendar will automatically receive a failing grade for the course.

WITHDRAWAL

A student who desires to withdraw from the school should obtain from the Director of Guidance office the form for withdrawal. Students failing to do so will receive no credit for work done and cannot be given an honorable dismissal.

In the case of a student whose parents or guardians are responsible for his account, the school must be notified directly by the parent or guardian before the student will be allowed to leave the school.

ABSENCES

The school considers prompt attendance of all classes to be of primary importance. Deliberate cuts will have serious effects on a student's academic standing and on his chances of graduation, and may incur such additional penalties as are provided by the institution's regulations.

Students are not permitted to take vacations or leaves at times other than during regular school-approved holiday seasons.

Any student who reaches a number of unexcused absences double the number of times the class meets per week will be automatically dropped from the course and be given a WF (withdrew failing). For example: a student taking a 3-hour course, such as English Composition, is allowed 3 unexcused absences per semester without penalty. If he receives as many as 6 unexcused absences, he will be dropped from that particular course. Any student who is dropped from enough courses to bring him below a 12-hour load will be dismissed from the dormitory.

If, during the course of a semester, a student's failure to attend classes reaches serious proportions, his case may be treated as a discipline or conduct case, and disposed of in the same way that any other misconduct is. This means that a student may be interrupted during a semester, if deemed advisable by the administration of the institution.

A student may take without quality point deduction as many unexcused cuts for each course as there are class meetings per week. For each unexcused excessive absence one quality point will be removed from his record. The quality point ratio of a student is affected by the above policy, so that a student's average will be reduced by excessive cuts. A student may be debarred from scholastic honors, honor societies, student body offices and other school honors and privileges because his scholastic average

ACADEMIC REGULATIONS

has been reduced by his excessive class absences. Such cuts of quality points will not necessarily debar the student from graduation, provided that his grades average "C" without the quality point deductions for excessive absences.

Three tardies equal one absence, unless a tardy is longer than twenty minutes, in which case it is considered an absence.

When a student is absent from any class or classes, he should go to the office of the dean and ask for a form on which he may state the reason for his absence. The form is then filed with the student's record. The same action must be taken in case of tardiness, since three unexcused cases of tardiness will count as one unexcused absence.

No student is assured that he will have absences excused which exceed the number permitted in each course, which is an average of one a semester for each semester hour. The Academic Dean will consider only the excuses which the student has filed when his case is considered. Since the college absence policy provides for "class cuts" at the discretion of the student, the administration insists that the student be especially careful to use his "cuts" only for important matters. Such reasons as business trips, convention attendance, personal reasons, transportation failure, etc., do not assure the student of an excused absence; the student should use his allowable "cuts" for such absences. Such reasons as illness, death in the immediate family, etc., will be accepted for excused absences. In all cases where no excuse is filed in the offices of the deans, the absence will be considered as unexcused.

Dormitory students must file certification of dormitory supervisor when illness is given as reason for absence.

Absences occurring two days before and two days after holidays count double and carry double penalties.

An average of one quality point a semester hour of work is required for graduation. A student whose general average is below "C" will not be permitted to graduate until he has taken such extra work as may be necessary to attain a "C" average. Carelessness in class attendance may cost a student an extra year in school in which a good attendance record will be required before graduation is permitted, or it may wholly disqualify him for graduation and make his transcript of credits unacceptable elsewhere.

The above provision applies to the regular term of school which begins in September and ends about the first of June.

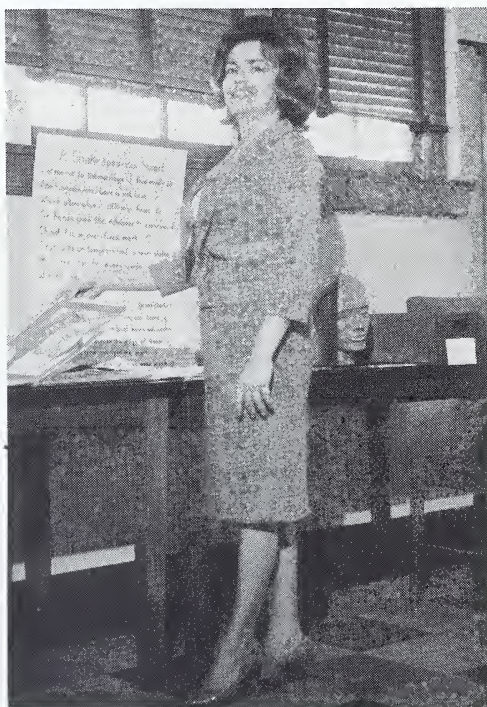
When a college student misses class work, other than examinations, he may be permitted to make it up by completing special

LEE COLLEGE

assignments given to him by the individual instructor. If he misses a regularly scheduled examination (semester or intrasemester), he is not permitted to make it up unless he has an excused absence.

SCHOLASTIC STANDARDS

A student who fails to pass 50 percent of his work in any semester will be placed on academic probation. If he fails to pass 50 percent of his work in the succeeding semester, he will not be permitted to re-register until a period of one regular semester or two summer semesters have elapsed. He must then submit evidence of having made satisfactory progress at another institution, or if he does not enroll in another institution during the probationary period, he must furnish the administration of Lee College with sufficient evidence of change in attitude, work habits, or ability, to justify their granting him the privilege of making the third attempt to make satisfactory progress.



Lecturing

ACADEMIC REGULATIONS

REPORTING OF GRADES

Grades are issued to students at the end of each semester. A letter of notification is mailed to parents, when a student is making a "D" or "F" at the end of each nine-week period.

Semester grades are kept on file in the registrar's office.

GRADING SYSTEM

The work of all students is graded by letters, which may be interpreted as follows:

A (Excellent)	3 quality points per semester hour
B (Good)	2 quality points per semester hour
C (Average)	1 quality point per semester hour
D (Passing)	0 quality points per semester hour
F (Failure)	1 quality point deducted for each hour attempted in which student received an F or WF
I (Incomplete)	Grade withheld because of prolonged illness, or other valid excuse
WP (Withdrew)	With permission
WF (Withdrew)	Failing or after last date for dropping a course

Financial Information

ITEMIZED EXPENSES FOR EACH SEMESTER

\$250.00 per semester (12 through 17 hours)

(This includes matriculation, tuition, student activity, annual, post office fee, insurance, and lab fees; this does not include IBM fees.)

\$12.50 per hour for all work under 12 hours and over 17 hours

DORMITORY STUDENTS

Room and Board ----- \$250.00

Apartment rent (married students)

Providence Hall (per room, four-week month) --- 17.50

Tharp Hall (per room) ----- 20.00

Single students are required to occupy dormitory rooms until they are filled, unless living with parents or relatives.

MUSIC

Per Semester (Private Lessons) ----- \$45.00

Class Voice (Semi-Private) ----- 27.00

Special fee for Music Majors ----- 50.00

Private lessons are taught on the semester basis and not on an individual basis, i.e., students are charged for the semester instead of for each individual lesson. Therefore, students will not be allowed to make up private lessons missed because of school holidays or for other reasons that classroom courses do not meet. No student will be allowed to make up a private lesson that he misses for reasons other than emergencies unless makeup fee is paid.

FINANCIAL INFORMATION

PART-TIME STUDENTS

Students who do not board at the school, and who register for a part-time course in any division, will be charged as follows:

SEMESTER HOUR	15.00
MATRICULATION	5.00

OTHER EXPENSES, PAID WHEN APPLICABLE:

Electrical fee (for married resident students)	\$20.00
Late registration fee	10.00
Proficiency exams (for each hour's credit established by examination)	7.50
Audit fee (per semester hour)	7.50
Graduation fee	20.00
Extra transcripts (one given free)	1.00

STUDENTS NOT TAKING FULL LOAD WILL BE CHARGED THE FOLLOWING FEES, IN ADDITION TO TUITION:

Physical education fee	\$ 6.00
Laboratory fee—Chemistry, Biology and Physics (all divisions)	6.00
All foreign languages	6.00
General Science	3.00
Home Economics fee	3.50
Typing fee	6.00
Secretarial Practice fee	6.00
IBM fee	25.00
Visual Aids	3.00
Crafts	3.00
Daily Vacation Bible School	3.00
Art fee	3.00
Yearbook Picture fee	2.00
Band Instrumental Rental	6.00
Band fee	6.00
Dramatics	3.00

SETTLEMENT OF ACCOUNTS

Students should be prepared to pay the semester's charges on the day of registration. Money may be remitted to the book-keeping office in advance if desired; this will facilitate the registration of the student on registration day. Students who are not able to pay their accounts in full must make application for deferment of a portion of the account, and upon approval may subscribe to the following installment plan:

The plan provides for the payment of one-third of the total semester charges at the time of registration. The total semester charges include room and board, tuition, matriculation fee, student activity fee, private music lesson costs, and all classroom and laboratory fees. The balance may be paid in four equal monthly installments.

ADJUSTMENT OF ACCOUNTS

Refund Policy

No refund will be granted unless application is made within two weeks of any change in program or departure of the student. If a student withdraws during a semester and requests refund for advanced payments, the following rules will determine the amount refunded:

1. Room and board will be refunded in full amount unused to date of withdrawal.
2. Tuition and fees, with the exception of matriculation fee, will be refunded on the following percentages:
During first two weeks of classes 80% of tuition and fees
During third week of classes --- 60% of tuition and fees
During fourth week of classes --- 40% of tuition and fees
During fifth week of classes --- 20% of tuition and fees
After fifth week of classes --- NO REFUND
3. NO REFUND ON MATRICULATION FEE.
Accounts with the school must be settled in full before a diploma or a transcript of credit is issued or letter of honorable dismissal granted. SATISFACTORY FINANCIAL ARRANGEMENTS MUST BE MADE BEFORE FINAL EXAMINATIONS CAN BE TAKEN. NO STUDENT WILL BE ALLOWED TO GRADUATE UNTIL HIS ACCOUNT IS PAID IN FULL.
4. No person who registers as a full-time student and is later permitted to drop enough courses to place him in the classi-

FINANCIAL INFORMATION

fication of a special student will be entitled to a refund or prorated tuition.

Refund Policy for Public Law 550 Veterans

The policy of Lee College in regard to the refund of the unused portion of tuition, fees, and other charges in the event the veteran fails to enter the course, or withdraws, or is discontinued therefrom at any time prior to completion is that the veteran will be refunded the approximate pro rata portion of the tuition, fees and other charges in that the length of the completed course bears to its total length. All of the unused portion of the tuition fees, and other charges will be refunded on a pro rata basis with the exception of the registration (matriculation) fee (\$20).

The above policy pertains to all students of Lee College who are under Public Law 550.

SCHOLARSHIP AID AND LOANS

Lee College has a limited number of programs by which worthy students may receive financial aid for the expenses of their education.

Honor scholarships: Students graduating from any accredited high school with valedictorian or salutatorian scholastic honors will be eligible for a scholarship in any college division in the amount of tuition for one year. This scholarship shall be exclusive of matriculation fee, student activity fee, and other fees where applicable.

Other requirements are:

A recommendation as to character and integrity of the applicant, furnished by his pastor, and a statement from the principal of the high school from which the applicant graduated, verifying that the applicant was first- or second-place honor graduate at the time of his graduation and that the applicant is of a desirable character.

This scholarship is available only to graduating seniors of each respective year.

Avis Swiger Memorial Loan Fund: The Lee College Alumni Association has established a student loan fund, which provides financial aid in the form of loans to worthy students. These loans are payable after the student has left school. Specific terms

LEE COLLEGE

and conditions of the loan may be obtained from the executive secretary of the Alumni Association.

National Defense Education Act: The United States Office of Education has provided Lee College with funds for a student loan fund to be administered by the college. This fund was established in order to attract outstanding young people into various special fields and professions, such as the sciences, foreign languages, and teaching. The loan is payable after the student has left school. Specific terms and conditions of the loan may be obtained from the office of the registrar.

Music scholarships: A limited number of scholarships are given each year. Interested individuals should write the dean of the Bible College for an application blank and appointment for audition. All School of Music students who receive scholarships, will be expected to participate in musical organizations as needed.

Student work scholarships: Lee College grants a limited number of work scholarships. Preference is shown to second-year students. Credit for work scholarships is applied toward the students account.

In addition to our regular work-scholarship program, we participate in the Federal College Work-Scholarship program sponsored under the Economic Opportunity Act of 1964. Students should apply through the guidance office.

LOAN PAYMENT PLANS

The following loan payment plans are available:

Education Funds, Incorporated
Box 44
Providence 3, Rhode Island

United Student Aid Funds, Incorporated
1 Rockefeller Plaza
New York 20, New York

Tennessee Educational Loan Corporation
Cordell Hull Building
Nashville, Tennessee

Applications for loans from the above firms can be secured through the registrar's office of Lee College, Cleveland, Tennessee. Applications should be filed at least 60 days before the beginning of the school term.

JUNIOR COLLEGE

John Herbert Walker, Jr., Dean

Junior College

Purpose

The basic functional philosophy of the Junior College is to provide a general education designed to develop within its pupils such appreciations, understandings, abilities, and attitudes as are needed for responsible Christian living in the home and in the community.

Broadly understood, "responsible Christian living" includes not only social and personal adequacy but also a sense of economic self-sufficiency, as well as intellectual and spiritual insight into the problems of human relations. It is hoped that with such insights the pupils may be enabled to make enlightened choices and thus better serve God and man.

For this reason the curricular offerings are designed to develop within each pupil:

1. An understanding of his own mental and social life as well as that of his associates so that he may gain insight into the motives and behavior of others.
2. An understanding of the nature and problems of organized society, past and present, and his relation to it.
3. An understanding of the world in which he lives, both organic and inorganic, in theory and practice.
4. An appreciation of enduring spiritual values whereby he will become increasingly aware of Christianity as a vital part of life.
5. Vocational efficiency.

ADMISSION REQUIREMENTS

Application

Students desiring to make application for the Junior College should complete the preliminary application blank at the end of this catalog and mail it to the registrar.

LEE COLLEGE

Admission by Certificate

A graduate of an accredited high school must have an official transcript sent directly from the office of the high school to the registrar before an application will be accepted. Students will be granted admission to the college upon the receipt of a record of fifteen units of work satisfactorily completed and evidence of high school graduation.

High school subjects which may be offered for entrance:

CLASS A

	Maximum Units		Maximum Units
English	4	Plane Geometry	1
Foreign Language		Solid Geometry	½
French	3	Sociology	1
German	3	Physiography	1
Latin	4	Physiology	1
Greek	3	Zoology	1
Spanish	3	Biology	1
Music		Chemistry	1
Appreciation	1	General Science	1
Harmony	1	Physics	1
Performance	2	Civics	1
Mathematics	2	Economics	1
Algebra	2	History	4
Trigonometry	½	Botany	1

CLASS B

	Maximum Units		Maximum Units
Agriculture	2	Home Economics	3
Arithmetic (Business)	1	Shopwork	2
Business Subject	3	Vocational Teachers	
Drawing	2	Training	3
General Mathematics	1		

Unit: Represents thirty-six weeks' study in a subject in high school, classes meeting five times a week.

For entrance, at least three of these units must be in English; one unit should be in mathematics, and enough in electives from Group A to make 10 units. The other five units may be chosen in any of the subjects in either Class A or Class B.

JUNIOR COLLEGE

Admission by Examination

Non-veterans who are not high school graduates but have been issued an equivalency diploma by a State Department of Education, will be considered for admission. (Further information concerning this equivalency diploma can be obtained from the State Department of Education in the respective states.)

Admission of Students With Advanced Standing

Students from accredited colleges or universities will be admitted without examination provided they have been granted honorable dismissal. They must present an official transcript showing work done.

Except in special cases, a student who has failed in another institution and cannot remain in that institution will not be admitted to Lee Junior College.

Removal of entrance conditions must be accomplished by the end of the first year.

In general, Lee College follows the same policy in accepting work from a school that is not a member of a regional association as is followed by the state university of the state in which the school is located.

Admission of Veterans

Veterans who apply for admission must meet the same requirements as non-veterans unless they enter on the basis of a G.E.D. Test. Full details on entering the Junior College by means of the G.E.D. Test may be obtained from the registrar of Lee College. Students must complete the test and make an average score of forty-five before registering for college.

MAXIMUM AND MINIMUM WORK

The number of semester hours of work required for the completion of each year of the curriculum is established by the College. The normal load for a semester for all students is sixteen hours. Students with an established record for superior quality may take a maximum of nineteen hours provided the application is properly approved at the time of registration. The minimum load for classification as a full-time student is twelve hours. A student who is not doing satisfactory work because of his inability to carry a full schedule may be requested by a faculty advisor to drop one or more courses.

Requirements for Graduation

Associate of Arts Diploma

Students who have completed satisfactorily two full years of college work with a minimum of sixty-four hours credit and one quality point for each credit hour are awarded the diploma of Associate of Arts. In order to receive this diploma, the candidate must meet the requirements of one of the following programs and be in residence at least one semester.

Program I. Senior College Preparatory Program

- A. Liberal Arts Emphasis
- B. Commercial Emphasis
- C. Teacher-Training Emphasis

Program II. Terminal Two-Year Commerce Program

- A. Secretarial Science
- B. Accounting

I. SENIOR COLLEGE PREPARATORY PROGRAM

A. LIBERAL ARTS EMPHASIS

This curriculum is designed to give the student a well-balanced cultural training. The requirements are proportionally distributed in three general fields—the humanities, the social sciences, and the natural sciences. This curriculum provides the foundation of general knowledge for the student preparing for the liberal arts professions, such as law, journalism, fine arts, and theology. Students enrolled in this course will be required to take at least fifty-three semester hours of basic courses. The remaining hours may be elected from music, art, and Bible, or other courses.

JUNIOR COLLEGE

FIRST YEAR

<i>First Semester</i>		<i>Second Semester</i>	
	<i>Hours</i>		<i>Hours</i>
English 111	3	English 112	3
Foreign Language 111	3	Foreign Language 112	3
Religion 101	2	Religion 102	2
Natural Science ¹	3-4	Natural Science ¹	3-4
Physical Education 1-2 ²	1	Physical Education 1-2 ²	1
Psychology 101	1	Electives	3
Electives	3		
	-----		-----
	16-17		15-16

SECOND YEAR

<i>First Semester</i>		<i>Second Semester</i>	
	<i>Hours</i>		<i>Hours</i>
English 211	3	English 212	3
Foreign Language 211	3	Foreign Language 212	3
Music 110 or Art 110	2	Music 110 or Art 110	2
Religion 201	2	Religion 202	2
Physical Education 1-2 ²	1	Physical Education 1-2 ²	1
Social Science	3	Social Science	3
Electives	2-3	Electives	2-3
	-----		-----
	16-17		16-17

1. Natural Science—Biology, Chemistry, or Physics.

2. Four hours of Physical Education (activity) are required for all students except veterans.

B. COMMERCIAL EMPHASIS

Students who are planning to continue their studies in Business Administration shall enroll in this curriculum.

LEE COLLEGE

FIRST YEAR

<i>First Semester</i>			<i>Second Semester</i>		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
English 111		3	English 112		3
Social Science 111, 211		3	Social Science 112, 212		3
Bus. Ad. 111		3	Bus. Ad. 112		3
Religion 101		2	Religion 102		2
Natural Science ¹		3-4	Natural Science ¹		3-4
Phys. Ed. 1-2 ²		1	Phys. Ed. 1-2 ²		1
Psychology 101		1			
		-----			-----
		16-17			15-16

SECOND YEAR

<i>First Semester</i>			<i>Second Semester</i>		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
English 211		3	English 212		3
Bus. Ad. 131		3	Bus. Ad. 132		3
Bus. Ad. 241		3	Bus. Ad. 242		3
Economics 211		3	Bus. Ad. 141		3
Religion 201		2	Economics 212		3
Phys. Ed. 1-2 ²		1	Phys. Ed. 1-2 ²		1
		-----			-----
		15			16

1. Natural Science—Biology, Chemistry, or Physics.

2. Four hours of Physical Education (activity) are required for all students except veterans.

C. TEACHER-TRAINING EMPHASIS

This curriculum provides the necessary required courses for the first two years for students who are planning to be elementary or secondary schoolteachers.

JUNIOR COLLEGE

FIRST YEAR

<i>First Semester</i>			<i>Second Semester</i>		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
English 111		3	English 112		3
Religion 101		2	Religion 102		2
Phys. Ed. 1-2 ¹		1	Phys. Ed. 1-2 ¹		1
Natural Science ²		3-4	Natural Science ²		3-4
Psychology 101		1	Education 112		3
Education 111		3	Social Science		3
Social Science		3			-----
					15-16

		16-17			

SECOND YEAR

<i>First Semester</i>			<i>Second Semester</i>		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
English 211		3	English 212		3
Religion 201		2	Religion 202		2
Phys. Ed. 1-2 ¹		1	Phys. Ed. 1-2 ¹		1
Math. 211		3	Phys. Ed. 102		2
Psychology 211		3	Math. 212		3
Music 110 or Art 110		2	Psychology 212		3
Electives		2	Electives		3
		-----			-----
		16			17

1. Four hours of Physical Education (activity) are required for all students except veterans.

2. Natural Science—Biology, Chemistry or Physics.

II. TERMINAL TWO-YEAR COMMERCE PROGRAM

PURPOSE

The two-year terminal program is designed to give the student who does not plan to continue his formal training beyond the first two years of college an opportunity to prepare himself for immediate employment in the commercial field. The terminal course is not advised for the student who plans to transfer to a four-year institution for a degree. (The student who plans a four-year program should take a suggested Senior College Preparatory curriculum which also prepares one for immediate employment, but is of a less specialized nature.)

LEE COLLEGE

A. SECRETARIAL SCIENCE

Students who have had adequate preparation in the elementary principles of typewriting, shorthand, or bookkeeping in their high school work will be exempt from such elementary courses as would tend to duplicate any previous course work. Such students will take the intermediate courses for which their previous study has prepared them and will take the remaining hours required for graduation in a broad academic field.

CURRICULUM

FIRST YEAR

<i>First Semester</i>			<i>Second Semester</i>		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
English 111		3	English 112		3
Bus. Ad. 111		3	Bus. Ad. 112		3
Bus. Ad. 131		3	Bus. Ad. 132		3
Bus. Ad. 205		3	Bus. Ad. 141		3
Phys. Ed. 1-2		1	Phys. Ed. 1-2		1
Bus. Ad. 101		3	Elective		3
		-----			-----
		16			16

SECOND YEAR

<i>First Semester</i>			<i>Second Semester</i>		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
Bus. Ad. 251		3	Bus. Ad. 252		3
Economics 211		3	Economics 212		3
Bus. Ad. 241		3	Bus. Ad. 242		3
Bus. Ad. 231		3	Bus. Ad. 232		3
Bus. Ad. 211		3	Bus. Ad. 212		3
Religion 101 or 201		2	Religion 102 or 202		2
		-----			-----
		17			17

JUNIOR COLLEGE

B. ACCOUNTING

Curriculum

FIRST YEAR

<i>First Semester</i>			<i>Second Semester</i>		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
English 111		3	English 112		3
Bus. Ad. 111		3	Bus. Ad. 112		3
Bus. Ad. 103		3	Bus. Ad. 141		3
Phys. Ed. 1-2		1	Bus. Ad. 104		3
Bus. Ad. 101		3	Phys. Ed. 1-2		1
Elective		3	Elective		3
-----			-----		
16			16		

SECOND YEAR

<i>First Semester</i>			<i>Second Semester</i>		
<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>	<i>Course</i>	<i>Sem.</i>	<i>Hrs. Cr.</i>
Bus. Ad. 251		3	Bus. Ad. 252		3
Bus. Ad. 241		3	Bus. Ad. 242		3
Economics 211		3	Economics 212		3
Religion 101 or 201		2	Religion 102 or 202		2
Phys. Ed. 1-2		1	Phys. Ed. 1-2		1
Bus. Ad. 205		2	Elective		4
Elective		2	-----		
-----			16		
16					

DESCRIPTION OF COURSES

Department I. BUSINESS ADMINISTRATION AND SECRETARIAL SCIENCE

101. Introduction to Business

A survey of the various fields of business designed to acquaint the student with the basic principles, practices, and employment opportunities of each field. The student is provided, early in his college training, with the information of, and preparation for, the advanced courses in business to aid in his major studies.

3 credit hours

LEE COLLEGE

103. *Business Law*

A study of the laws covering contracts, negotiable instruments, insurance, sales, corporations, mortgages, agencies, landlord and tenant with applicable case problems at the close of each chapter. 3 credit hours

104. *Business Law*

A continuation of Business Administration 103. Prerequisite: Bus. Ad. 103. 3 credit hours

107. *Introduction to Data Processing*

Orientation and practice on the IBM 24 and 26 card punches. Exercises will simulate actual applications in business and industry to develop operating skills and provide practice in planning and punching program cards. Course also includes lecture, demonstration and machine practice on 82 sorter and 402 accounting machine. Each student will be assigned a 3 hours per week practice session. Prerequisite—Bus. Ad. 111 or one year of high school typewriting. 3 credit hours

111. *Typewriting*

A beginning course with emphasis upon techniques, problem typewriting, and building speed with control. It includes an introduction to letter writing and tabulation. No credit is given if a student has had one year or more of typewriting in high school. 3 credit hours

112. *Intermediate Typewriting*

This course includes the development of speed, control, and sustained typing, business letters, envelopes, tabulated reports, manuscripts, and simple business forms. Prerequisite Bus. Ad. 111 or one year of high school typewriting. 3 credit hours

131. *Shorthand*

A course in the basic principles of Gregg Shorthand introduced through lessons in reading shorthand plates, in writing shorthand forms, and drills from dictation. Special attention is given to fluency in reading and writing. 3 credit hours

132. *Shorthand*

A continuation of Bus. Ad. 131. Prerequisite: Bus. Ad. 131 or one year of high school shorthand. 3 credit hours

JUNIOR COLLEGE

141. *Basic Mathematics*

This course consists of a review of addition, subtraction, multiplication, division, fractions, aliquot parts, and percentages. Other common business topics as payrolls, trade and cash discount, profit and loss, marked price and commission and brokerage are studied. 3 credit hours

205. *Business Machines and Filing*

This course covers principles and practice in the operation of adding, calculating and duplicating machines and a thorough working knowledge in the various filing systems. 2 credit hours

207. *Punched Card Methods*

The development of punched card methods including lecture, problems and machine practice on the IBM 402 accounting machine, the IBM 82 sorter and the IBM 26 printing card punch; application to business problems with emphasis on the preparation of management reports. 3 credit hours

208. *Principles of Data Processing*

A survey of auxiliary unit record equipment, the design of cards, forms and systems including procedure development and flow charting. A survey of computer systems and programming concepts. Tours of area computer installations will be arranged. Prerequisite: Bus. Ad. 207. 3 credit hours

211. *Advanced Typewriting*

Special emphasis given to speed and accuracy in continuous writing, mastery of tabulation, manuscript typewriting, and stenciling. Prerequisite: Bus. Ad. 112 or two years of high school typewriting. 3 credit hours

212. *Advanced Typewriting*

Continuation of 211. Typewriting of reports, legal documents, rough drafts, and various office forms. 3 credit hours

231. *Advanced Shorthand*

Emphasis is upon increased speed and accuracy in dictation and mailable transcripts. Dictation involves vocabularies of specific business and professions. Dictation rate should reach 100 words a minute for 5 minutes with a transcription accuracy of 95 percent. Prerequisite: Bus. Ad. 132 or two years of high school shorthand. 3 credit hours

LEE COLLEGE

232. *Advanced Shorthand*

Improvement of ability in rapid dictation and in transcribing mailable letters. Emphasis is upon increased production rates, desirable secretarial traits, and duties. Prerequisites: Bus. Ad. 231. 3 credit hours

241. *Accounting*

A continuation of the basic principles of accounting for proprietorship, purchases, sales, fixed assets and deferred charges, negotiable instruments, taxes and a practice set for a wholesale merchant. Two lectures and two hours laboratory. 3 credit hours

242. *Accounting*

Continuation of Accounting 241. Prerequisite: Bus. Ad. 241. 3 credit hours

252. *Secretarial Development*

Qualifications, duties, and training of a secretary; requirements for employment; organization of work; telephone etiquette; receptionist techniques; handling of incoming and outgoing mail; filing procedures; use of duplicating machines, etc. Prerequisites: Bus. Ad. 112 and 132. 3 credit hours

251. *Business Correspondence*

Principles, practices, and mechanics of modern business letters; various types of letters studied; principles applied by solving letter-writing problems. Prerequisites: English 112 and Bus. Ad. 112. 3 credit hours

Department II. EDUCATION AND PSYCHOLOGY

EDUCATION

111. *Introduction to Education*

A general survey of the field of education for the prospective teacher. It aims to orient the student in the field of teaching by a consideration of the objectives, functions, needs, and opportunities of the school in a modern democratic society. 3 credit hours

112. *History of Education in the United States*

A survey of the growth and development of elementary, secondary and higher education in the United States, from the early seventeenth century to the present. 3 credit hours

JUNIOR COLLEGE

PSYCHOLOGY

101. *General Orientation*

A preparation of the student for college work. It teaches the student how to study, read, take examinations, and schedule his time. 1 credit hour

200. *Child Psychology*

Origin and principles of behavior in infancy and childhood; physical, intellectual, social, emotional, and language development in the normal child. 3 credit hours

211. *General Psychology*

A study of the fundamental principles of human activities, including the aims and methods of psychology, the relative contributions of heredity and environment to intelligence and individual differences, the origin and development of the individual; his emotions, motives, personality; the study of learning, memory, observation, and thinking. 3 credit hours

212. *Applied Psychology*

A study of the principles of psychology as applied to adjustment, personality improvement, salesmanship, advertising, industry, child development, mental hygiene, and religion. Special emphasis is given to personal problems of students and some class time is devoted to discussion of these problems. Opinion tests, experiments, and surveys give the course added interest. 3 credit hours

230. *Social Psychology*

A survey of factors which underlie the processes of socialization. Special emphasis is placed on personality development and adjustment. Prerequisite: Psy. 211 or Soc. 211. 3 credit hours

Department III. FINE AND APPLIED ARTS

ART

110. *Art Appreciation*

Everyday objects, such as clothing and dress accessories, buildings, interiors, and household objects are analyzed to develop good taste in everyday living. 2 credit hours

LEE COLLEGE

HOME ECONOMICS

101. *Elementary Clothing Construction, Textiles*

Fundamental principles of selection and construction applied to garments using cotton, linen, and various other fabrics. Study and use of commercial patterns. Principles of fitting. Use and care of sewing machine. Emphasis is placed on personal grooming, basic textile study, selection of appropriate clothing, clothing costs, commodity study of articles included in the wardrobe, and care of clothing. 3 credit hours

102. *Elementary Clothing Construction, Textiles*

A continuation of Home Economics 101. 3 credit hours

MUSIC

110. *Music Survey*

An introductory course designed to acquaint the student with the principal styles of music. Extensive use of phonograph recordings throughout the semester. 2 credit hours

Department IV. LANGUAGES AND LITERATURE

ENGLISH

100-111. *English Laboratory-Composition*

A review of grammar and punctuation and a study of the fundamentals of composition. (The material covered is the same as in the course English 111.) This class meets five days a week and counts as five hours of a student's class load; however, only three hours' credit is given. It is required of students who make a low score on the English Placement Test. 3 credit hours

111. *English Composition*

A review of grammar and punctuation and a study of the fundamentals of composition. 3 credit hours

112. *English Composition*

A continuation of English 111, with special emphasis on original writing. Prerequisite: English 111. 3 credit hours

JUNIOR COLLEGE

200. *Journalism*

An introduction to mass communications with emphasis on newspapers. Practice in news gathering and writing; background study of the nature of news; procedure in reporting and communicating through newspapers. 2 credit hours

211. *The Literature of England*

A survey course from A.D. 449-1784. The course includes the historical background for English literature, the biographies and works of the leading authors of this period, and collateral research reports. Prerequisite: English 112. 3 credit hours

212. *The Literature of England*

A continuation of 211, for the period A.D. 1760-1832. A study of versification, including stanza forms, types of sonnets, and scansion. Collateral reports. Prerequisite: English 112. 3 credit hours

311. *Survey of American Literature*

A brief survey of American writers from the colonial period to the present day. A brief introduction is given to the work of Edwards, Franklin, Freneau, Irving, Bryant, Emerson, Thoreau, Hawthorne, Whittier, Lowell, Poe, Melville, Longfellow, Holmes, Whitman, Lanier, Dickinson, Twain, Riley, Markham, Robinson, and Frost. Some attention will be given to the literary contributions of political leaders and political thought of the various periods. Prerequisite: English 112. 3 credit hours

312. *Survey of American Literature*

A continuation of English 311. Prerequisite: English 112. 3 credit hours

SPEECH

111. *Fundamentals of Speech*

A beginner's course in basic principles of speech directed toward the establishment of habits of good speech. 3 credit hours

112. *Public Speaking*

A course in platform theory and practice for those who wish to develop fundamental skill in direct public address. 3 credit hours

LEE COLLEGE

211. *Acting and Play Production*

This course is planned to meet the needs of the amateur producer in school and community. Fundamental principles of acting are included; such as training in voice, pantomime, and impersonations. Practical knowledge is given of stagecraft, scene-building, scene-painting, lighting, costuming, and makeup. Prerequisite: Speech 111-112, or consent of instructor.

3 credit hours

212. *Acting and Play Production*

A continuation of Speech 211. Prerequisite: Speech 211.

3 credit hours

311. *Group Discussion*

Methods of procedure in committees, round table discussions, lecture forums, symposiums, panels, and other types of discussion; study of parliamentary procedure; practice in developing skill in discussion participation and leadership. 3 credit hours

FOREIGN LANGUAGES

French

111. *Elementary French*

A course for beginners which includes a study of the essentials of French grammar, vocabulary building through readings from elementary texts, and class drill in pronunciation and conversation.

3 credit hours

112. *Elementary French*

A continuation of French 111 with added emphasis on reading and basic vocabulary building. Prerequisite: French 111 or one year of high school French.

3 credit hours

211. *Intermediate French*

A review of French grammar, graded readings from novels, dictation, and a study of French phonetics. Prerequisite: French 112 or two years of high school French.

3 credit hours

212. *Intermediate French*

A continuation of French 211 with emphasis on French culture and thought through selected readings from a number of the more prominent French authors. Prerequisite: French 211 or three years of high school French.

3 credit hours

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German

111. Elementary German

A course for beginners, with careful drill in pronunciation and sentence structure. Some easy reading, including selections from the Bible in German. 3 credit hours

112. Elementary German

A continuation of German 111. Prerequisite: German 111 or one year of high school German. 3 credit hours

211. Intermediate German

Grammar review. The reading of German stories, plays, and the memorizing of some German poems. The use of longer selections from the Bible. Prerequisite: German 112 or two years of high school German. 3 credit hours

212. Intermediate German

A continuation of German 211, with more conversation. Prerequisite: German 211 or 3 years of high school German. 3 credit hours

Spanish

111. Elementary Spanish

A course for beginners which includes a study of the essentials of Spanish grammar, vocabulary building through readings from elementary texts, and class drill in pronunciation and conversation. 3 credit hours

112. Elementary Spanish

A continuation of Spanish 111 with added emphasis on reading and basic vocabulary building. Prerequisite: Spanish 111 or one year of high school Spanish. 3 credit hours

211. Intermediate Spanish

A review of Spanish grammar, graded readings, and word study. Prerequisite: Spanish 112 or two years of high school Spanish. 3 credit hours

212. Intermediate Spanish

A continuation of Spanish 211 with increased readings from Spanish and/or Spanish-American authors. Prerequisite: Spanish 211 or three years of high school Spanish. 3 credit hours

LEE COLLEGE

Department V. NATURAL SCIENCES
AND MATHEMATICS

BIOLOGY

111. *General Botany*

Nature and development of plants, including physiology, anatomy and morphology, life histories, and inheritance in plants.

4 credit hours

112. *General Botany*

A continuation of Botany 111. Prerequisite: Botany 111.

4 credit hours

211. *General Zoology*

Principles of zoology. Biology of an organism, illustrated by frog and man.

4 credit hours

212. *General Zoology*

Survey of animal kingdom; relationships between animals and their environments. Prerequisite: Zoology 211.

4 credit hours

CHEMISTRY

111. *General Chemistry*

Fundamental principles of chemical reactions and their equations; chiefly the non-metals. Two lectures, one recitation and one laboratory period each week.

4 credit hours

112. *General Chemistry*

A continuation of chemistry 111. The last twelve weeks are devoted to qualitative analysis. Prerequisite: Chemistry 111.

4 credit hours

ENGINEERING

111. *Engineering Drawing*

Sketching, lettering, use of instruments. Projection drawing theory and practice; sections, conventions, auxiliary views. Elements of dimensioning. Required of all engineering students.

3 credit hours

112. *Graphical Analysis*

Analysis and solution of spatial problems; visualization. Characteristics of curved surfaces; surface intersections and developments. Prerequisite: Engineering 111. 3 credit hours

PHYSICS

111. *Introductory Physics*

A survey of the field of physics and its relation to other fields of knowledge, followed by a study of the natural laws involved in physical phenomena. Natural laws are fully demonstrated by experiments and numerous applications are taken from everyday experiences. 3 credit hours

112. *Introductory Physics*

A continuation of introductory physics with a further study of the natural laws of the physical universe. Special attention is given to fields of sound and light. Prerequisite: Physics 111. 3 credit hours

PHYSICAL EDUCATION AND HEALTH

101. *Introduction to Physical Education*

It is the aim of this course to acquaint the student with the history, development, aims, objectives, and principles of physical education. 2 credit hours

102. *Personal and Community Hygiene*

This course is related to the health of the whole community, such as sanitation of the water supply, occupational health hazards, food control, health agencies and their work, and a study of most major communicable and infectious diseases.

Personal hygiene includes the general study of the body organs, systems and functions; however, it is primarily a study of those habits and practices which result in bouyant personal health. 2 credit hours

1-2. *Elementary Physical Education*

Instruction in the techniques of play in a large number of group and individual sports. 1 credit hour

LEE COLLEGE

MATHEMATICS

111. *Introduction to College Algebra*

Elementary topics, factoring, fractions, rectangular coordinates and graphs, exponents, radicals, linear equations, quadratics and functions. 3 credit hours

112. *College Algebra*

Ratio, proportion, progressions, binominal theorem, theory of equations, functions and variables, inequalities, partial fractions, and determinants. Prerequisites: Math 111 or two years of high school algebra. 3 credit hours

121. *Plane Trigonometry*

Functions of angles, formulas, identities, solution of right and oblique triangles. 3 credit hours

141. *Basic Mathematics*

This course consists of a review of addition, subtraction, multiplication, division, fractions, aliquot parts, and percentage. Other common business topics as payrolls, trade and cash discount, profit and loss, marked price and commission and brokerage are studied. 3 credit hours

211. *Fundamental Concepts of Mathematics*

A study of functional mathematics and the major concepts of number, measurement, function and proof. 3 credit hours

212. *Fundamental Concepts of Mathematics*

A continuation of Mathematics 211. Prerequisite: Math 211. 3 credit hours

301. *Calculus*

Functions and graphs, properties of limits, derivatives of algebraic functions, applications of derivatives, integration. Prerequisite: Math 112 and 121. 3 credit hours

STATISTICS

311. *Descriptive Statistics*

Frequency distributions and their graphical representation; measures of central tendency, dispersion, skewness, kurtosis; descriptive measures of relationship; normal distribution and elementary probability. Prerequisite: Math 111. 3 credit hours

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Department VI. RELIGION AND CHRISTIAN EDUCATION

RELIGION

101. *Old Testament Survey*

A study of the development of the Old Testament, its translations, and historical background. Particular emphasis will be given to the main themes of the various books and their spiritual and devotional value to our own day. 2 credit hours

102. *Old Testament Survey*

A continuation of Religion 101 with some attention to Jewish history in the period between the Testaments down to the birth of Christ. 2 credit hours

201. *New Testament Survey*

A study of the development of the Gospels, with attention given to the life and teachings of Jesus Christ. 2 credit hours

202. *New Testament Survey*

Begins with a study of the book of Acts and continues through Revelation. Special attention is given to the early developmental period of the Christian Church. 2 credit hours

Department VII. SOCIAL SCIENCES

ECONOMICS

211. *Principles of Economics*

A study of the principles and problems associated with the production, exchange, and use of wealth. 3 credit hours

212. *Principles of Economics*

A continuation of Economics 211. 3 credit hours

GEOGRAPHY

211. *Introduction to Geography*

The physical world, regional similarities and differences; and, the settlements of mankind. 3 credit hours

LEE COLLEGE

212. *Economic Geography*

Economic geography deals with the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade. 3 credit hours

HISTORY

111. *Survey of Civilization*

(Preliterary time—A.D. 1500) A general survey course of the economic, religious, cultural, and political background of civilization. Emphasis is placed upon major movements and institutions in order to give the student a background for other studies and for the interpretation of the rapidly changing world conditions. 3 credit hours

112. *Survey of Civilization*

A.D. 1500—Present) A continuation of History 111. 3 credit hours

211. *American History*

A history of American people and their relationship to the world, with special emphasis upon the United States and its development to the Civil War. 3 credit hours

212. *American History*

A continuation of History 211, from the Civil War to the present time. 3 credit hours

POLITICAL SCIENCE

211. *American Government*

A consideration of government in the United States at all levels—national, state, and local. 3 credit hours

212. *American Government*

A continuation of Political Science 211. 3 credit hours

SOCIOLOGY

211. *General Sociology*

Introduces the student to the sociological concepts, in-

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cluding the history and development of culture and the organization of modern society. 3 credit hours

212. *Social Problems*

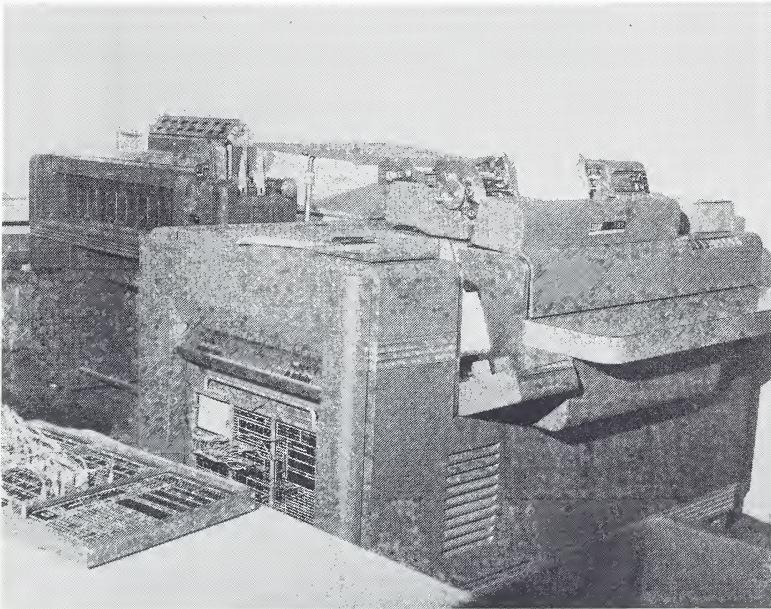
A study of personality and social disorganization regarding major social problems. 3 credit hours

220. *Marriage and the Family*

This course is primarily for single students. It discusses the functions of the family as an institution, the selection of marriage partners, the roles of members of the family, and studies the problems of marriage and family life. 3 credit hours

230. *Social Psychology*

A survey of factors which underlie the processes of socialization. Special emphasis is placed on personality development and adjustment. Prerequisite: Soc. 211 or Psy. 211. 3 credit hours



Modern Equipment

BIBLE COLLEGE

R. H. Gause, Jr., Dean



As a Bible College, Lee College is nationally accredited by the Accrediting Association of Bible Colleges.

Lee College is approved by appropriate state and federal agencies for loan and scholarship programs, for the training of foreign students, for the training of veterans and by selective service as a ministerial training institution.

Bible College

PURPOSE

The primary purpose of the Bible College division of Lee College is to prepare young men and women for the ministry of the gospel in the Church of God. It is dedicated to the doctrinal position of the Church of God, and to the evangelistic, educational and missionary interests of the denomination.

The Bible College aims to hold a thoroughly academic program in relation to Biblical and professional education as well as general education. In keeping with this aim, the Bible College requires certain liberal arts courses.

The objectives of the general education offerings in the Bible College curriculum are:

1. To give the student an understanding of his culture and the culture of other societies of the world by a knowledge of human history and the current world situation.
2. To give the student an understanding of himself spiritually, psychologically and socially and an understanding of and an insight into his associates' lives and behavior.
3. To give the student an orientation in the field of scientific inquiry and knowledge so that he may understand better the physical universe.
4. To relate the arts and sciences to the Biblical studies and the professional training of the student.

In the fulfilling of these general purposes, the college seeks to develop in the student the following areas of mind, skill, heart and graces:

1. A Biblical concept of God—His holiness, sovereignty and mercy.
2. A Biblical concept of man—his origin, his depravity, his redemption and his destiny.
3. A Biblical concept of Christ—His deity, His humanity, and His redemptive program.
4. An appreciation for the weight of the ministry of the gospel.

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5. Skill in the use of all Biblical instruments of soul-winning—personal evangelism, preaching, counseling, teaching, etc.
6. Skill in the administration of public worship.
7. A survey knowledge of the entire Bible.
8. An analytic knowledge of special portions of the Word of God such as the prophets and the Epistles.
9. A sound philosophic outline for systematic theology.
10. A sound apologetic for the Biblical system.

ADMISSION REQUIREMENTS

Application

Students desiring to make application for the Bible College should complete the preliminary application blank at the end of this catalog and mail it to the registrar.

Admission by Certificate

A graduate of an accredited high school must have an official transcript sent directly from the office of the high school to the registrar before an application will be accepted. Students will be granted admission to the college upon the receipt of a record of fifteen units of work satisfactorily completed and evidence of high school graduation.

High school subjects which may be offered for entrance are listed below.

Class A

	Maximum Units		Maximum Units
English	4	Plane Geometry	1
Foreign Language		Solid Geometry	½
French	3	Sociology	1
German	3	Physiography	1
Latin	4	Physiology	1
Greek	3	Zoology	1
Spanish	3	Biology	1
Music	1	Chemistry	1
Appreciation	1	General Science	1
Harmony	1	Physics	1
Performance	1	Civics	1
Mathematics	3	Economics	1
Algebra	2	History	4
Trigonometry	½	Botany	1

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Class B

	Maximum Units		Maximum Units
Agriculture	2	General Mathematics	1
Arithmetic (Business)	1	Home Economics	3
Business Subjects	3	Shopwork	2
Drawing	2	Vocational Teachers Training	3

Unit: Represents thirty-six weeks' study in a subject in high school, classes meeting five times a week.

For entrance, at least three of these units must be in English; one unit should be in mathematics, and enough in electives from Group A to make 10 units. The other five units may be chosen in any of the subjects in either Class A or Class B.

Admission by Examination

Non-veterans who are not high school graduates but have been issued an equivalency diploma by a State Department of Education, will be considered for admission. (Further information concerning this equivalency diploma can be obtained from the State Department of Education in the respective states.)

Admission of Veterans

Veterans who apply for admission must meet the same requirements as non-veterans unless they enter on the basis of a G.E.D. Test. Full details on entering the Bible College by means of the G.E.D. Test may be obtained from the registrar of Lee College. Students must complete the test and make an average score of forty-five before registering for college.

ADMISSION OF STUDENTS WITH ADVANCED STANDING

The Bible College will admit without examination students from accredited colleges or universities provided they have been granted honorable dismissal. Credits may be transferred from colleges and universities which are members of their regional association or accredited members of the Accrediting Association of Bible Colleges; however, the Bible College can give credit only for those courses that contribute toward the degrees from the Bible College.

LEE COLLEGE

Schools that are not members of a recognized accrediting association many transfer work to Lee Bible College on the basis of their acceptance by the state university in their respective states.

Except in special cases, a student who has failed in another institution and cannot remain in that institution will not be admitted to the Bible College.

Removal of entrance conditions must be accomplished by the end of the first year.

MAXIMUM AND MINIMUM WORK

The number of semester hours of work required for completion of each year of the curriculum is established by the college. The normal load for a semester for all students is sixteen hours. Students with an established record of superior quality may take a maximum of nineteen hours, provided the application is properly approved at the time of registration. The minimum load to be classed as a full-time student is twelve hours. Students who are not doing satisfactory work because of their inability to carry a full schedule may be requested by a faculty advisor to drop one or more courses.

The number of hours required for graduation from the Bible College varies from department to department. But a student must have an equal number of quality points with the hours presented toward graduation or a minimum average grade of C.

REQUIREMENTS FOR THE EVANGELICAL TEACHER TRAINING ASSOCIATION DIPLOMA

As a member of the Evangelical Teacher Training Association, Lee College is qualified to offer the ETТА's diploma in teacher training. While the student is enrolled at Lee, he can very easily meet the requirements for the ETТА diploma as he meets his other requirements for graduation.

The ETТА diploma indicates that the holder is sufficiently proficient in Bible and Christian Education to qualify as an instructor of local church teachers in a leadership training program. It is recognized throughout the world by Evangelical Christians. Its value is seen both in the standards of schools offering it and in the subjects required for securing it. Over one hundred schools of higher learning and graduate seminaries belong to ETТА. The courses required for this reward are:

BIBLE COLLEGE

Bible	10 hours
Christian Education	10 hours
Principles and Methods of Teaching, Christian Education of Children, Sunday School Administration, Supervised Field Work, Vacation Bible School, Organization and Administration of Christian Education	
Personal Evangelism	2 hours
Missions	2 hours

The student must make application for the diploma to the Dean or Christian Education Department Chairman at the beginning of the semester in which he plans to graduate. The cost for the diploma is \$2.

CHRISTIAN SERVICE

It is the function of the Christian Service Department to provide every interested Lee College student with ample opportunity to do practical work in the field in order that he may apply the knowhow which he has received in the classroom. It is this strong relationship between classroom study courses and Christian-service opportunities that has made Lee College outstanding among present-day Pentecostal institutions of higher learning. This high correlation between the theoretical and the practical in training offers the student the greatest opportunity to develop his whole Christian character and to gain and evidence spiritual maturity in almost every phase of his Christian life.

The Process of Training

The training process is designed to encourage every student to get as broad and as varied an experience as possible on each of a series of graduated training levels: WITNESSING, COOPERATION, PLANNING, RESPONSIBILITY, LEADERSHIP, and ADMINISTRATION.

WITNESSING: The student is first taught how to witness to and win souls through personal contact. The Samaritan woman at the well went, immediately after accepting Christ, and witnessed to others in the city, "and many of the Samaritans of that city believed on him for the saying of the woman, which testified."

LEE COLLEGE

COOPERATION: The student's next step is to learn to work along with others in order to realize more fully the value of cooperation. As an example, many of the new students' earlier witnessing attempts will be with another, more experienced student, wherein he will learn the art of cooperation by helping someone else in an effort to win the lost to Christ.

PLANNING: After the student has learned how to witness and how to appreciate the value of cooperation, he is permitted to go "behind the scenes" and to help in the planning of witnessing invasions and of various other services. This is the earliest phase in the training of the student which offers him a real opportunity to gain insight into the paramount importance and absolute necessity of planning as a means toward a successful end in any endeavor for the Lord.

RESPONSIBILITY: Successful planning leads to the student's being given responsibilities—singing, directing, teaching, preaching—within a group which has been assigned a particular service.

LEADERSHIP: The student who performs well his responsibilities is then assigned to the leadership of a group. In this position, all of his previous experiences in witnessing, cooperation, planning, and responsibility are brought back into play each time that he leads his group in a service or activity.

ADMINISTRATION: A thorough understanding and use of the principles of leadership qualify a student to be placed next in the church internship program where he can learn the administration of the office of pastor and minister. In this program, the student is assigned to and serves directly under an area pastor or church official as his intern. Here he receives personal instruction and guidance from the pastor and, in addition, performs ministerial duties under the direction of the interested pastor or church official.

Since students come to Lee College with differing backgrounds in their religious experiences, the Christian Service Department, before making a decision as to each student's place in the process of training, takes into consideration the student's previous experience, his present needs in training, and his plans for the future. Naturally, some students will, because of background, move up the training process ladder into positions of responsibility more quickly than others.

The Areas of Training

The areas of practical training offered by the Lee College Christian Service Department include the following services and activities:

Child Evangelism Classes
Jail Services
Open-Air (Street) Services
House-to-House Witnessing Invasions
Nursing Home Services
Tract Brigades
New Convert Follow-up Program
Visitation of the Sick and Aged
Prayer Chains for Special Services on and off Campus
Individual Counseling
Delivery of Soul-Winning and Gospel Sermons
Distribution of Gospel Literature in Public Places
Choir Directing
Participation in Special Singing
Sunday School Teaching
Effective Altar Work
Other Church Activities

The Results of Training

The results of the training offered by the Lee College Christian Service Department will necessarily depend upon the speed and thoroughness with which any student completes each phase of the process of training. The ultimate hope of the Department is that the training will develop students who become practicing witnesses, competent, teachers, fundamental expositors of the Word, able leaders, patient counselors, and sound spiritual administrators who will, consequently, be capable of better fulfilling future offices of youth leaders, Sunday school teachers, Christian education directors, missionaries, evangelists, pastors and of district, state, national, and world leaders in the work of winning souls for our Saviour.

Credit

One-half semester hour of credit is given for enrollment in the Christian Service Department. A minimum of two hours of credit is necessary for graduation from the Bible College. In the music curriculum and in the Christian education curriculum, special assignments may be made by the respective faculties.

LEE COLLEGE

DEGREES

Lee Bible College grants two degrees: Bachelor of Arts and Bachelor of Music. Majors are offered in Biblical Education, Christian Education, and Church Music. Minors are offered in Greek, Missions, Music Education, and Christian Education.

HONORS

Students graduating with an average of 2.9 will be graduated with the distinction Summa Cum Laude. Students graduating with an average of 2.6 will be graduated with the distinction Magna Cum Laude. Students graduating with an average of 2.1 will be graduated with the distinction Cum Laude. Students must be in residence for three years to receive the honor of valedictorian or salutatorian.

A student may be debarred from these distinctions by the faculty for a poor practical work record.

REQUIREMENTS FOR GRADUATION

One year of residence work is required for graduation. The student must complete the requirements listed elsewhere in the catalog with an average of C.

The administration of the school will make every reasonable effort to assure the student of graduation according to his schedule; however, *IT IS THE STUDENT'S RESPONSIBILITY TO FOLLOW THE REQUIRED COURSE OF STUDY*. The responsibility for failure to meet any graduation requirement will rest upon the student and not upon the administration or faculty advisors.

The student must have completed one summer of supervised ministerial activity or its equivalent in full-time ministry.

A comprehensive examination on the Bible and related fields is required of all graduates. This examination must be completed at least six weeks before the date of graduation.

Completion of the academic requirements alone will not be accepted as satisfaction of the graduation requirements of the Bible College division. The student must be approved for graduation by consent of the faculty. This approval is based on the student's moral and spiritual caliber as evidenced by his conduct, attitudes, and religious service.

BIBLE COLLEGE

Any student who by examination should take English 100, will be required to complete that course for graduation.

BIBLICAL EDUCATION MAJOR

The program in Biblical Education is designed primarily for students who anticipate either the evangelistic or pastoral ministry. The specific aims of this program are:

1. To prepare the student in the knowledge of the Word of God as the foundation of his ministry.
2. To instruct the student in the use of the Word of God in sermon building and delivery, in personal counseling, in Biblical exegesis, in personal life, and in spiritual leadership and government of the church.
3. To give the student a formal theological foundation for his ministry in relation to the pulpit and personal counseling.
4. To provide the student with the tools of administration that will aid him in directing the organization and program of the church.
5. To provide the student with an understanding of the church's program of education so that he will be in a position to take the oversight of the Christian Education program of the church.

The basic course of study leading to the Bachelor of Arts degree with a major in Biblical Education is outlined below. One hundred thirty hours are required for graduation.

FRESHMAN

Course	Hours	Course	Hours
O. T. Survey 101	2	O. T. Survey 102	2
Eng. 111	3	Eng. 112	3
History 111	3	Hist. 112	3
Science	3	Science	3
Intro. Doct. 111	2	Intro. Doct. 112	2
Per. Evangelism 131	2	Intro. to C. E.	3
P. E.	1	P. E.	1
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16		17	

LEE COLLEGE

SOPHOMORE

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
N. T. Survey 201	2	N. T. Survey 202	2
Eng. 211	3	Eng. 212	3
Speech 211	3	Speech 212	3
Psy. or Soc. 211	3	Psy. or Soc. 212	3
N. T. Greek 211	4	N. T. Greek 212	4
P. E.	1	P. E.	1
Christian Service	½	Christian Service	½
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	16½		16½

JUNIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Sys. Th.	3	Sys. Th. 312	3
Church Hist. 311	2	Church Hist.	2
N. T. Greek 311	3	N. T. Greek 312	3
Past. Lead. in C. E. 301	2	Church Admin. 302	2
Major Prophets 231	2	Minor Prophets 232	2
Homiletics 331	2	Homiletics 332	2
Music (Basic Theory)	2	Missions	2
Christian Service	½	Christian Service	½
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	16½		16½

SENIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Pauline Epistles 411	3	Pauline Epistles 412	3
Prophecy 401	2	Prophecy	2
Apologetics 421	2	Hist. of Phil. 422	3
Pastoral Th. 411	3	Pastoral Coun. 412	3
Church Polity 301	3	Music in C. E.	2
Bible Elective	3	Bible Elective	2
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	16		15

BIBLE COLLEGE

Major in Biblical Education with a Minor in Missions. One hundred twenty-eight hours are required for graduation.

FRESHMAN

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
O. T.	2	O. T.	2
Eng. 111	3	Eng. 112	3
Hist. 111	3	Hist. 112	3
Bible Basis of Miss.	2	Hist. of Missions	3
Intro. Doct.	2	Intro. Doct.	2
Intro. to Chr. Ed.	3	Per. Evang.	2
P. E.	1	P. E.	1
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	16		16

SOPHOMORE

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
N. T.	2	N. T.	2
Eng. 211	3	Eng. 212	3
Speech 211	3	World Religions	3
Psy. or Soc.	3	Psy. or Soc.	3
N. T. Greek or	4	N. T. Greek or	4
Modern Lang.	(3)	Modern Lang.	(3)
P. E.	1	P. E.	1
Chr. Service	½	Chr. Service	½
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	15½-16½		15½-16½

JUNIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Sys. Theology	3	Sys. Theology	3
Church Hist. 311	2	Church Hist. 312	2
N. T. Greek or		N. T. Greek or	
Modern Lang.	3	Modern Lang.	3
Past. Led. in Chr. Ed.	2	Church Adm.	2
Prophets	2	Prophets	2
Homiletics	2	Basic Theory	2
Comm. Health and Hygiene	2	Hygiene and Sanitation	2
Chr. Service	½	Chr. Service	½
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	16½		16½

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SENIOR

Course	Hours	Course	Hours
Paul. Epist.	3	Paul. Epist.	3
Prophecy	2	Prophecy	2
Apologetics	2	Hist. of Phil.	3
Past. Theology	3	Past. Counsel.	3
Church Polity	3	Missions Elective	3
Prin. and Pract. of Missions	3	Elective	2
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	16		16

Requirements: The student must take two years of foreign language, either modern or Greek. Eighteen hours are required for a minor in Missions.

It is suggested that the student study accordion and be able to type.

CHRISTIAN EDUCATION

The objective of the Christian Education Department is to prepare men and women to enter the ministry of Christian education as directors of Christian education, missionaries, state Sunday school and youth directors, pastors, pastors' wives, and leaders in the local church. With the approval of the chairman of the Christian education department, this program may be combined with a minor in Church Music or with sufficient Business Administration courses to prepare the student for work as director of education and music or church secretary.

Specifically, the aims of the program are:

1. To prepare the student in the knowledge of the Word of God as a foundation for the supervision and execution of a Biblically sound educational program for the local church.
2. To provide a theological foundation for the church's program and curriculum of Christian Education.
3. To give a thorough background of the history and development of the modern Christian education movement, including the philosophy, principles and practices of the Christian Education program.
4. To prepare the student in the administrative skills necessary for administering the Christian education curriculum and organization.
5. To prepare the student in the practical skills necessary in employing handicrafts, and audio-visual aids that are useful

BIBLE COLLEGE

in a properly developed curriculum.

The requirements for a minor in Christian education would include the following courses:

- 132 Introduction to Christian Education
- 211 Sunday School Administration
- 212 Organization and Administration of Christian Education
- 302 Supervised Field Work (or 402)
- 311 Principles and Methods of Teaching
- 312 Christian Education of Children (or Christian Education of Adults—410)
- 401 Christian Education of Youth

- a. The basic course of study leading to the Bachelor of Arts degree with a major in Christian Education is outlined as follows.
Total hours required: 128.

FRESHMAN

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Eng. 111	3	Eng. 112	3
O. T.	2	O. T.	2
Hist. 111	3	Hist. 112	3
Intro. to Ed.	3	Intro. to Chr. Ed.	3
Intro. Doct.	2	Intro. Doct.	2
Per. Evang.	2	V.B.S.	2
P. E.	1	P. E.	1
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	16		16

SOPHOMORE

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Eng. or Am. Lit.	3	Eng. or Am. Lit.	3
*For. Lang.	3	*For. Lang.	3
Phy. or Lab. Sci.	3-4	Phy. or Lab. Sci.	3-4
N. T.	2	N. T.	2
S.S. Adm.	2	Org. and Adm. of C. E.	2
**P. E.	1	**P. E. or	1
Bible Elect.	2	Per. and Comm. Hygiene (2)	
Chr. Service	1/2	Bible Basis of Miss.	2
-----	-----	Chr. Service	1/2
	16 1/2-17 1/2		-----
			16 1/2-17 1/2

*The foreign language elected must be carried for four semesters in order to be accepted as a graduation requirement.

**Physical Education is required both semesters or Personal and Community Hygiene may be taken second semester.

LEE COLLEGE

JUNIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Prin. and Meth. of Teach.	3	Chr. Ed. of Child.	3
For. Lang.	3	For. Lang.	3
Bib. Theology	2	Bib. Theology	2
Speech	3	Spvd. Fld. Wrk.	1
(Homiletics)	(2)	Psy. or Soc.	3
Basic Theory	2	Bible Elect.	4
Psy. or Soc.	3		----
	16		16

SENIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
†Apologetics	2	Sem. in Chr. Ed.	2
Hist. and Phil. of Chr. Ed.	3	Music in Chr. Ed.	2
Chr. Ed. of Youth	3	Chr. Ed. of Adults	2
Bible Elect.	5	Spvd. Fld. Wrk.	1
Church Polity	3	Bible Elect.	3
	----	Electives	5
	16		----
			15

b. Major in Christian Education with a Minor in Music Education. Total hours required: 130.

FRESHMAN

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Eng. 111	3	Eng. 112	3
O. T.	2	O. T.	2
Basic Theory	2	Bib. Basis of Missions	2
Intro. to Ed.	3	Intro. to Chr. Ed.	3
Per. Evang.	2	V.B.S.	2
Intro. Doct.	2	Intro. Doct.	2
Applied Music	1	Applied Music	1
P. E.	1	P. E.	1
	----		----
	16		16

†Apologetics 421 or History of Philosophy 422 may be selected.

BIBLE COLLEGE

SOPHOMORE

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Eng. or Am. Lit.	3	Eng. or Am. Lit.	3
Fund. Theory	4	Fund. Theory	4
Phy. or Lab. Sci. or Math	3-4	Phy. or Lab. Sci. or Math	3-4
N. T.	2	N. T.	2
S.S. Adm.	2	Org. and Adm. of Chr. Ed.	2
Applied Music	1	Applied Music	1
*P. E.	1	*P. E. or	1
Chr. Service	½	Per. and Comm. Hygiene	(2)
	-----	Chr. Service	½
	16½-17½		-----
			16½-17½

JUNIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Prin. and Meth. of Teach.	3	Chr. Ed. of Child.	3
Bib. Th.	2	Bib. Th.	2
Psy. or Soc.	3	Psy. or Soc.	3
Music Organ.	1	Music Organ.	1
Bib. Elect.	2	Bib. Elect.	4
Speech or Homiletics	3	Spvd. Fld. Wrk.	1
Choral Conducting	2	Elective	2
	---		---
	16		16

SENIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Apologetics	2	Sem. in Chr. Ed.	2
Hist. and Phil. of Chr. Ed.	3	Chr. Ed. of Adults	2
Chr. Ed. of Youth	3	Music Organ.	1
Music Organ.	1	Bible Elect.	6
Bible Elect.	2	Music in Chr. Ed.	2
Music Elect.	2	Spvd. Fld. Wrk.	1
Church Polity	3	Electives	3
	---		---
	16		17

*Physical Education is required both semesters or Personal and Community Hygiene may be taken.

LEE COLLEGE

A student who wishes to minor in missions may substitute missions courses for the music courses listed in the above curriculum. He may work out his schedule with the approval of his faculty advisors.

MUSIC DEPARTMENT

The Music Department grants two degrees:

1. The Bachelor of Music with a major in Church Music and emphasis on performance.
 2. The Bachelor of Arts with a major in Church Music and a minor in Christian Education.
- a. Bachelor of Music: major in Church Music with applied areas of emphasis: Voice, Piano, Organ. Total hours required: 132.

FRESHMAN

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Eng. 111	3	Eng. 111	3
O. T. Survey	2	O. T. Survey	2
Fund. Theory	4	Fund. Theory	4
Intro. Doct.	2	Intro. Doct.	2
App. Music (Major)	2	App. Music (Major)	2
App. Music (Minor)	1	App. Music (Minor)	1
Music Organ.	1	Music Organ.	1
P. E.	1	P. E.	1
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	16		16

SOPHOMORE

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Eng. or Am. Lit	3	Eng. or Am. Lit.	3
N. T. Survey	2	N. T. Survey	2
Music Survey	2	Keyboard Harmony	1
Fund. Theory	4	Fund. Theory	4
App. Music (Major)	2	App. Music (Major)	2
App. Music (Minor)	1	App. Music (Minor)	1
Music Organ.	1	Music Organ.	1
P. E.	1	P. E.	1
----	----	Per. Evang.	2
	16	----	----
			17

BIBLE COLLEGE

JUNIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Psy./Soc.	3	Psy./Soc.	3
Survey of Music of Western Church	3	Survey of Music of Western Church	3
Choral Cond.	2	Instru. Cond.	2
App. Music (Major)	4	App. Music (Major)	4
Music Organ.	1	Music Organ.	1
Prophets	2	Prophets	2
Bible Elective	2	Intro. to Chr. Ed.	3
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17		18	

SENIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Bib. Theology	2	Bib. Theology	2
Form and Analysis or Methods	2-3	Form and Analysis or Methods	2-3
App. Music (Major)	4	App. Music (Major)	4
Music in Chr. Ed.	2	Missions	2
Music Organ.	1	Music Organ.	1
Church Polity	3	Bible Elective	5
Bible Elective	2	-----	-----
-----	-----	16-17	
16-17			

- b. Bachelor of Arts: major in Church Music with a minor in Christian Education. Total hours required: 132.

FRESHMAN

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Eng. 111	3	Eng. 112	3
Intro. to Ed.	3	Intro. to C. E.	3
O. T. Survey	2	O. T. Survey	2
Fund. Theory	4	Fund. Theory	4
Music Organ.	1	Music Organ.	1
Applied Music	2	Applied Music	2
P. E.	1	P. E.	1
----	----	----	----
16		16	

LEE COLLEGE

SOPHOMORE

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Eng. or American Literature	3	Eng. or American Literature	3
N. T. Survey	2	N. T. Survey	2
Applied Music	2	Applied Music	2
Music Organ.	1	Music Organ.	1
Fund. Theory	4	Fund. Theory	4
Music Survey	2	Music Survey	2
Intro. Doct.	2	Intro. Doct.	2
<hr/>		<hr/>	
16		16	

JUNIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Psy. or Soc.	3	Surv. Music in W. Church	3
Surv. Music in W. Church	3	Instru. Cond.	2
Choral Cond.	2	Applied Music	2
Applied Music	2	Music Organ.	1
Music Organ.	1	Organ. and Admin. of	
Prophets	2	Chr. Ed.	2
S. S. Admin.	2	Bible Elective	3
Bib. Theology	2	Bib. Theology	2
<hr/>		Per. Evang.	2
17		<hr/>	
		17	

SENIOR

<i>Course</i>	<i>Hours</i>	<i>Course</i>	<i>Hours</i>
Missions	2	Bible Electives	5
Form and Analysis		Form and Analysis	
or Methods	2-3	or Methods	2-3
Applied Music (Maj.)	2	Applied Music (Maj.)	2
Church Polity	3	Music in Chr. Ed.	2
Music Organ.	1	C.E. of Children	3
Prin. and Meth. of		<hr/>	
Teaching	3	16-17	
C.E. of Youth	3		
<hr/>			
16-17			

DESCRIPTION OF COURSES

I. BIBLICAL THEOLOGY

101. *Old Testament Survey*

A study of the development of the Bible, its translations and historical background. Particular emphasis will be laid upon the main themes of the various books and their spiritual and devotional value to our own day. This course is primarily a survey of Old Testament history. 2 credit hours

102. *Old Testament Survey*

A continuation of Biblical Theology 101. 2 credit hours

201. *New Testament Survey*

A study of the intertestament Jewish history leading up to the birth of Christ. Considerable attention is given to the Gospels and the life and teachings of Jesus and to the early development of the Christian Church. 2 credit hours

202. *New Testament Survey*

A continuation of Biblical Theology 201. 2 credit hours

211. *New Testament Greek*

A basic vocabulary and grammar study of New Testament Greek with some drills in simple Greek reading. Course consists primarily of drills in vocabulary and grammar with an introduction to its use. 4 credit hours

212. *New Testament Greek*

A continuation of Biblical Theology 211 with more attention to syntax and reading. 4 credit hours

231. *Major Prophets*

A brief study of the life and times of the Old Testament prophets. There will be a brief outline study of each of the major and minor prophets, with some attention given to present-day and homiletic use. 2 credit hours

LEE COLLEGE

232. *Minor Prophets*

A continuation of Biblical Theology 231. 2 credit hours

301. *Acts*

A sectional study of this historical narrative, emphasizing the life of the early Church, the work of the Holy Spirit, and the life and labors of Paul. The Greek text is consulted periodically for purposes of illustration and clarification. 2 credit hours

302. *Hebrews*

A verse by verse study of this doctrinal Epistle; special attention is given to matters of background and outlining, with constant reference to the Old Testament structure; the Greek text is consulted periodically for purposes of illustration and clarification. 2 credit hours

303. *The Psalms*

A sectional study of this Old Testament poetical book. Special attention is given to matters of background, outlining the Psalms and determining historical context and theology. The Hebrew text is consulted periodically for purposes of illustration and clarification. 2 credit hours

311. *New Testament Greek*

A continuation of Biblical Theology 212. Special attention is given to irregular verbs and reading, special drills in handling and identifying irregular verbs and reading drills. 3 credit hours

312. *New Testament Greek*

A continuation of Biblical Theology 411. A course in reading New Testament Greek, beginning with the simpler portions of the New Testament and an introduction to more difficult portions of the New Testament. 3 credit hours

321. *Gospel of John*

An expository study in which attention is given to the theological significance of this book, noting especially Christ's deity and humanity, signs, death, and resurrection. Johannine authorship is discussed and occasionally the original text is considered. 2 credit hours

331. *Biblical Theology*

An inductive study of theology from the Bible giving particular emphasis to the progress of revelation and dealing with the theological emphases of various books or groups of books. The first semester deals primarily with the Old Testament, and the second semester deals with the New Testament. 2 credit hours

332. *Biblical Theology*

A continuation of 331.

401. *Prophecy*

An analytic and eschatological study of the Old Testament prophets, with special emphasis on prophecy of Christ's first and second advents and the church. 2 credit hours

402. *Prophecy*

A continuation of Biblical Theology 401 with special attention given to a synthesis of Old Testament prophecy with the Revelation. 2 credit hours

411. *Pauline Epistles*

A study of the background of the New Testament Epistles with some attention to the critical problems of the Epistles. A theological and analytic study of the Epistles. 3 credit hours

412. *Pauline Epistles*

A continuation of Biblical Theology 421. 3 credit hours

431. *Pastoral Epistles*

An exegetical study of the pastoral Epistles complementary to Biblical Theology 421 and 422. This course also gives attention to the practical aspects of these epistles complementary to Pastoral Theology. 2 credit hours

441. *General Epistles*

A theological and exegetical study of the general Epistles, complementary to Biblical Theology 421 and 422. 2 credit hours

LEE COLLEGE

451. *Grammatical Exegesis of Galatians*

A study of this doctrinal Epistle from the Greek text, with special attention given to matters of interpretation and elements of advanced grammar. 2 credit hours

452. *Grammatical Exegesis of James*

A study of this practical Epistle from the Greek text, with special attention given to matters of interpretation and elements of advanced grammar. 2 credit hours

II. SYSTEMATIC THEOLOGY

111. *Introductory Doctrines*

A course designed to acquaint the student with major systems of theological thought, and to give him a working knowledge of the more fundamental and practical doctrines of the church, dealing particularly with the doctrines of salvation. 2 credit hours

112. *Introductory Doctrines*

A continuation of Systematic Theology 111. 2 credit hours

311. *Systematic Theology*

An advanced study of theology. Course begins with the doctrine of revelation and proceeds systematically through the body of the Christian faith. 3 credit hours

312. *Systematic Theology*

A continuation of Systematic Theology 311. 3 credit hours

421. *Apologetics*

An introduction to polemical thought with special attention given to a vindication of the cardinal doctrines of Christianity: especially, revelation, theism, and the deity of Christ. Prominent also will be discussions of textual criticism and the bearing of science upon the Biblical record. 2 credit hours

422. *History of Philosophy*

A survey of philosophical thought from Thales to modern times. Special attention is given to the pre-Socratics, Plato and Aristotle, philosophical opponents to Christianity, Augustine, Aquinas, and the influence of Kantian and post-Kantian thought on contemporary theology. 3 credit hours

III. CHRISTIAN EDUCATION

101. *Crafts*

To give students a working knowledge of crafts for use in vacation Bible schools, youth camps, public schools, and in any other area of interest and endeavor. 3 credit hours

102. *A Survey of Christian Education*

A study of the total educational program of the church emphasizing organization and administration. (Not open to those who have taken Christian Education 132.) 2 credit hours

132. *Introduction to Christian Education*

A survey of the educational work of the church, including its history, purpose, organization, curriculum and leadership. This will include the Sunday school, Y.P.E., vacation Bible school, weekday church school, youth camps and youth clubs. Emphasis will be given to the persons involved in the learning process in the church—a survey of age characteristics and needs, and the church's responsibility to them. 3 credit hours

200. *Vacation Bible School*

A consideration of opportunities, plans, policies, materials, and methods of conducting a V.B.S. It is planned to help the student conduct a V.B.S. during the summer. Students will prepare one complete set of V.B.S. materials. 2 credit hours

202. *How to Study and Teach the Bible*

Methods of Bible study for personal and class use. A study of the various teaching techniques and the preparation for a Sunday school lesson. Not open to those who take Christian Education 311.) 2 credit hours

211. *Sunday School Administration*

A study of the development of the Sunday school, including the principles and methods of Sunday school growth, organization, objectives, extensional services and evangelism. Observations of several Sunday schools will be required. 2 credit hours

212. *Organization and Administration*

General principles and practices of organizing, administering, and supervising a program of Christian education in the local church. The functions of the board of Christian education and the role of church workers will be considered including the work of the director of Christian education. Observations of local churches will be required. 2 credit hours

301. *Pastoral Leadership in Christian Education*

A survey of the total program of Christian education in the local church, designed especially for pastors and full-time church workers. The problems of organization, leadership training, public relations, buildings and equipment, stewardship, worship and supervision will be studied. An introduction to the agencies and curriculum of Christian education in the local church will be given—Sunday school, Y.P.E., vacation Bible school, clubs, women's work, men's fellowship, weekday church schools, missionary education and membership training classes. Effort is made to help the student see how he can develop a balanced, purposeful and comprehensive program of Christian education. (Not open to those who have had Christian Education 211 and 212.) 2 credit hours

302. *Supervised Field Work*

Observation of and participation in the program of Christian education in a local church. The student is responsible for securing a place of service for the semester subject to the approval of the faculty advisor. 1 credit hour

311. *Principles and Methods of Teaching*

The teaching-learning process is studied in relation to pupil needs and interests. How to prepare and teach are learned through reading, lecture, observations and participation in practice teaching. 3 credit hours

312. *Christian Education of Children*

The study of the characteristics and religious needs of children under twelve years of age; objectives of children's division of the church; organization, methods, materials and administration of the total church program for children. Child evangelism and nurture will be given special emphasis.

3 credit hours

321. *Audio-Visual Aids*

Presentation, demonstration, and discussion of various types of audio-visual devices, with experience in producing some practical materials and operation of projectors.

3 credit hours

322. *Social Recreation*

A study of the qualifications of recreational leaders and of the organization and promotion of a recreational program in a church.

2 credit hours

401. *Christian Education of Youth*

A study of the characteristics and needs of adolescents (12-24). How to win and hold youth will be considered by a study of curriculum materials, Bible study, evangelism, worship, recreation, and service. Emphasis will be placed upon preparation and presentation of youth topics and services.

3 credit hours

402. *Supervised Field Work*

Participation and supervision in the program of Christian education in a local church. The student is responsible for securing a place of service for the semester subject to the approval of the faculty advisor.

1 credit hour

410. *Christian Education of Adults*

A course to introduce students to the needs of adults for a continuing program of Christian education. Their interests and needs will be studied and a program for winning, training, and service will be developed.

2 credit hours

LEE COLLEGE

411. *History and Philosophy of Christian Education*

A brief survey of the historical roots of Christian education including Hebrew, Greek, and Roman systems. Christian education is traced from the beginning of the Christian era through the Sunday school movement, to recent developments. Concurrently, religious and secular educational philosophies will be compared. The student will be expected to formulate a personal philosophy of Christian education integrating a practical and functional relation of personal, home and church approach.

3 credit hours

412. *Seminar in Christian Education*

A comprehensive survey of the field Christian education for the purpose of integrating its various phases. Individual research and group conferences. (Open only to senior Christian education majors.)

2 credit hours

422. *Music in Christian Education*

A study of the use of music in Christian education. Graded music is studied for use in Sunday schools, vacation Bible schools, and graded choirs.

2 credit hours

IV. EVANGELISM

131. *Personal Evangelism*

A study of the basic principles of personal evangelism. Special attention is given to the particular problems confronted in personal soul-winning. Considerable Scripture memorizing is required.

2 credit hours

V. MISSIONS

201. *Bible Basis of Missions*

What the Bible teaches about the plan of God for the propagation of the Gospel, from Genesis to Revelation. Person, prayer, and purse are the trunk lines of missionary energy.

2 credit hours

202. *History of Missions*

A history of Christian missions, including that of the Church of God. 3 credit hours

221-222. *Hygiene and Sanitation*

A course in first-aid principles, nursing, and sanitation. 4 credit hours

321. *Principles and Practices of Missions*

A practical study of mission work, including a detailed study of the Church of God mission policies. 3 credit hours

322. *World Religions*

Basic principles of the major non-Christian religions of the world, aimed at preparing the prospective missionary to deal effectively with their followers. 3 credit hours

331. *Mission Methods*

A study of the Book of Acts as it deals with the methods of the Apostolic church. 3 credit hours

401. *Anthropology*

Introduction to cultural anthropology. 2 credit hours

402. *World Mission Outlook*

The geography, history, and culture of the mission fields with particular emphasis upon a chosen field. (May be repeated for credit.) 3 credit hours

VI. PASTORAL TRAINING

302. *Church Administration and Organization*

A study of functional church organization. Attention is given to the place and duties of committees and boards of the local congregation. Special study is given to the place and organization of the church auxiliaries and on ministerial ethics and etiquette. 2 credit hours

LEE COLLEGE

411. *Pastoral Theology*

A study of pastoral duties in the conduct of public worship and private ministry to the flock. Attention is given to special services such as administering the sacraments, conducting funerals, weddings, etc. 3 credit hours

412. *Pastoral Counseling*

The pastor's duty and opportunity to offer personal counseling in the office, the home, and the pulpit. The principles of counseling and adjustment, with the more common causes of nonadjustment. 3 credit hours

422. *Visitation Evangelism*

Study of the purposes and methods of home visitation evangelism. The organization and carrying out of a plan for visitation for special evangelistic campaigns and for a year-round program. 2 credit hours

VII. SPEECH AND HOMILETICS

211. *Fundamentals of Speech*

A beginner's course in basic principles of speech directed toward the establishment of habits of good speech. 3 credit hours

212. *Public Speaking*

A course in platform theory and practice for those who wish to develop fundamental skill in direct public address. 3 credit hours

231. *Homiletics*

A practical course in homiletics, with actual practice in the preparation, arrangement, and delivery of sermons. Considerable attention is given to style of the great preachers of various ages and broad reading in the homiletical field is expected of each student. 2 credit hours

232. *Homiletics*

A continuation of Practical Theology 231. 2 credit hours

VIII. HISTORICAL THEOLOGY

301. *Church Polity*

A brief study of the history of the Church of God. A scriptural study of the church government, and thorough study of the organization of the Church of God. 3 credit hours

311. *Church History*

A study of the Christian church from the apostles to the present age. Special emphasis will be given to the major reform movements of the Church. 2 credit hours

312. *Church History*

A continuation of 311. 2 credit hours

IX. MUSIC DEPARTMENT

Auditions

Auditions in applied music will be given all new music students. These will be given during registration in order to determine the student's level of proficiency in his major field. Sight-reading will be a part of the audition. The student must show promise of developing skills and talents that will equip him to serve successfully as a minister of music or music teacher. Entrance deficiencies must be made up without credit within the first year.

A. MUSIC ORGANIZATIONS

101. *Campus Choir*

A select group of mixed voices. Training in choral music. Concert each semester. Admission on approval of instructor. 1 credit hour

LEE COLLEGE

102. 201-202; 301-302; 401-402. *Campus Choir*

A continuation of Campus Choir 101. 1 credit hour

103. *Concert Ensemble*

Training and practice in the techniques of band performance. Study of works selected from the standard concert band repertoire. Entrance on audition. 1 credit hour

104. 203-204; 303-304; 403-404. *Concert Ensemble*

A continuation of Music. 103. 1 credit hour

105. *Ladies Choir*

A select group of ladies' voices. Training in choral music for treble voices. Concert each semester. Admission on approval of instructor. 1 credit hour

106. 205-206; 305-306; 405-406. *Ladies Choir*

A continuation of Ladies Choir 105. 1 credit hour

105. *Male Choir*

A select group of male voices. Concert each semester. Admission on approval of instructor. 1 credit hour

106. 205-206; 305-306; 405-406. *Male Choir*

A continuation of Male Choir 105. 1 credit hour

105. *Male Choir*

A select group of male voices. Concert each semester. Admission on approval of instructor. 1 credit hour

106. 205-206; 305-306; 405-406. *Male Choir*

A continuation of Male Choir 105. 1 credit hour

107. *Lee College Singers*

A select group of mixed voices admitted by audition. Activities which are a feature of this choir are: an extended tour each semester, occasional weekend off-campus appearances, and periodic professional recordings. 1 credit hour

108. 207-208; 307-308; 407-408. *Lee College Singers*

A continuation of Music 107. 1 credit hour

BIBLE COLLEGE

109. *Brass Choir*

A select group of performers chosen from the Concert Ensemble. Featuring regular performances both on campus and off campus. 1 credit hour

110. 209-210; 309-310; 409-410. *Brass Choir*

A continuation of Music 109. 1 credit hour

B. MUSIC HISTORY

111. *Music Survey*

An introductory course designed to acquaint the student with the principle styles of music. Extensive use of phonograph recordings throughout the semester. 2 credit hours

311. *History of Music*

A general survey of the evolutions of music from the earliest times to the present, including the influence of the general historical background upon the significant movements in music history. The study of representative works from the various periods of music history is made from scores and illustrated by records. A great deal of parallel reading is required. 3 credit hours

312. *History of Music*

A continuation of Music History 311. 3 credit hours

C. CHURCH MUSIC

321. *Survey of Western Church Music*

A study of the major styles, composers, and forms significant to an understanding of church music. Detailed study of various types of church music as they relate to the worship service. Emphasis will be placed on an extensive study of Protestant music. 3 credit hours

322. *Survey of Western Church Music*

A continuation of 321. 3 credit hours

LEE COLLEGE

421. *Hymnology*

A historical study of hymn tunes and texts. An extensive review of contemporary hymnals. 2 credit hours

422. *Music in Christian Education*

A course integrating music into all the church activities. Developing musical churches through church music school and the multiple choir system. Graded music is studied for use in Sunday schools, vacation Bible schools, etc. 2 credit hours

425. *Seminar and Field Work*

Student doing the practical work as a Minister of Music. 2 credit hours

D. CONDUCTING

331. *Choral Conducting*

Fundamentals of conducting technique as applied to choral conducting. Participation in and conducting of training organizations, study and interpretation of standard repertoire. 2 credit hours

332. *Instrumental Conducting*

Fundamentals of conducting technique as applied to instrumental conducting. Participation in and conducting of training organizations. Study and interpretation of standard repertoire. 2 credit hours

E. MUSIC THEORY

140. *Basic Theory*

A study of the elements of notation, dictation, and sight singing designed for those without previous experience. No credit for music majors. If the student is deficient in this area, he is required to complete this course. 2 credit hours

141. *Foundation of Music Theory*

An integrated course including ear training, sight singing, and written harmony. Five hours per week. 4 credit hours

142. *Foundation of Music Theory*

A continuation of Music 141. Study of scales, keys, intervals, triads, seventh chords, chord progression, cadences, figured bass, harmonization, modulation, simple analysis, and some original work. Five hours per week. 4 credit hours

241. *Advanced Music Theory*

An integrated course including advanced ear training, sight singing, written harmony, modulations, dominant seventh, ninth, eleventh, and thirteenth chords. Also, non-dominant harmony, chromatically altered chords, augmented chords, analysis, and original work. Introduction to Counterpoint. Five hours per week. 4 credit hours

242. *Advanced Music Theory*

A continuation of Music 241. 4 credit hours

243. *Keyboard Harmony*

Learning to harmonize at the keyboard. Harmonize tunes at sight. Study of realizing figured bass. Prerequisite: 141, 142, 241, 242. 2 credit hours

341. *Form and Analysis*

A study of the structural elements in music. Binary, Ternary, rondo, sonata, and various contrapuntal forms. Sacred and classical material will be analyzed. 2 credit hours

342. *Counterpoint*

Two and three voice counterpoint, small canons and inventions in various forms. Some free melody in two voices. 2 credit hours

441. *Composition*

A study of all the formal designs and methods of structural treatment in the homophonic domain of musical composition, as revealed in classical or standard writings. A study of hymn and gospel song form is included. The student is expected to imitate these designs and methods, and to look for additional illustrations and confirmations in general music literature. Prerequisite: Basic Theory 140.

LEE COLLEGE

F. MUSIC LITERATURE

351A. *Church Music Literature*

Survey of church music and its interpretation. Methods and materials. 2 credit hours

351B. *Piano Literature*

Survey of music for piano from various style periods with emphasis on performance. 2 credit hours

351C. *Organ Literature*

Survey of music for organ from various style periods with emphasis on performance of church music. 2 credit hours

G. APPLIED MUSIC

The aim and purpose of the applied music division is to prepare students for church and recital work.

APPLIED MUSIC (for non-majors)

160. *Organ*

Private instruction in methods and materials with emphasis on development of performance technique. Students play for chapel as well as public concerts and recitals. Thorough background in piano is required as a prerequisite. Acceptance by audition only. 1 credit hour

161; 260-261; 360-361; 460-461. *Organ*

A continuation of Organ 160. 1 credit hour

160. *Piano*

Private instruction in methods and materials with emphasis on development of performance technique. Students play for chapel as well as public concerts and recitals. Acceptance into program by audition only. 1 credit hour

161; 260-261; 360-361; 460-461. *Piano*

A continuation of Piano 160. 1 credit hour

160. *Voice*

Private instruction in methods and materials with emphasis on development of performance technique. 1 credit hour

161; 260-261; 360-361; 460-461. *Voice*

A continuation of Voice 160. 1 credit hour

160. *Accordion*

Private instruction in methods and materials with emphasis on development of performance technique. 1 credit hour

161. *Accordion*

A continuation of Accordion 160. 1 credit hour

APPLIED MUSIC (for majors only)

180. *Orchestral Instruments*

Private instruction in methods and materials with emphasis on development of performance technique. 2 credit hours

181; 280-281; 380-381; 480-481. *Orchestral Instruments*

A continuation of Orchestral Instruments 180. 2 credit hours

180. *Piano*

Private instruction in methods and materials with emphasis on development of performance technique. Students play for chapel as well as public concerts and recitals. Acceptance into program by audition only. 2 credit hours

181; 280-281; 380-381; 480-481. *Piano*

A continuation of Piano 180. 2 credit hours

180. *Voice*

Private instruction in methods and materials with emphasis on development of performance technique. 2 credit hours

181; 280-381; 380-381; 480-481. *Voice*

A continuation of Voice 180. 2 credit hours

LEE COLLEGE

380. *Junior Recital*

One-half hour of public recital. Opened to applied Music Majors only. No Credit

480. *Senior Recital*

One hour of public recital. Opened to applied Music Majors only. No Credit

H. LANGUAGES

171A. *Italian Diction* 2 credit hours

171B. *French Diction* 2 credit hours

171C. *German Diction* 2 credit hours

I. MUSIC EDUCATION

393. *Methods of Music Teaching in the Elementary School*

Course opened to all qualified students. Fundamentals of music and the teaching of music from the kindergarten to sixth grade. Methods of teaching and supervised observation of music teachers in the elementary school. 3 credit hours

394. *Methods of Music Teaching in the Secondary School*

Opened to all qualified students. Junior and Senior high school methods, both choral and instrumental. Supervised observation of teaching in the secondary school. 3 credit hours

493A. *Practice Teaching*

Supervised observation and teaching in the elementary school. 3 credit hours

493B. *Practice Teaching*

Supervised observation and practice teaching in the secondary school. 3 credit hours

HOME STUDY

DEPARTMENT

Home Study Department

HOME STUDY DEPARTMENT

Lee College is God's school for God's business and the Correspondence Department is a cog in that great wheel of progress. Many church people find themselves in situations that make it impossible for them to attend school for three full terms. Yet, they long to study and better prepare themselves for Sunday school teachers, youth leaders, etc. We have kept them continually in mind as we have planned this course of home study.

CHRISTIAN EDUCATION DIRECTOR'S CORRESPONDENCE COURSE

This course is offered to help meet the need of trained workers for this very important field of service. There is a growing demand for those who can direct the program of Christian education in the church.

We believe that the future of the Pentecostal movement is greatly dependent upon the educational program of the church. Youth must be trained to work more efficiently if they meet the challenge of these times.

Cost

Semester \$60.00; Summer session tuition \$30.00

By subject \$10.00 per semester hour.

Terms

Down payment \$20.00

Four monthly payments \$10.00

Summer tuition \$30.00. (four-week session)

The price of books will be extra and should be paid at the time of registration.

LEE COLLEGE

Required Hours for Diploma

16 hours a year for 3 years	48 hours
5 hours a summer for 3 summers	15 hours
Total	63 hours

CREDIT COURSES

In these courses the same textbooks are studied which are used in the classrooms, and the same credit will be given. The student will be guided closely in his study by chapter tests which will be graded and returned, along with suggestions and comments. A final examination on each book will be given in order to establish proper credit.

Terms

Semester—\$10.00 per hour

FIRST YEAR

First Semester

Introduction to Christian Education	2 hours
The Christian Education Director	3 hours
Bible Survey	3 hours

Second Semester

Life and Teachings of Christ	3 hours
Christian Education of Children	3 hours
Leadership Training	2 hours
Total	8 hours

Summer

Sunday School Administration 1	2 hours
Developing Youth Programs	2 hours
Bible Study (inspirational lectures by outstanding Bible teachers)	1 hour
Total	5 hours

HOME STUDY DEPARTMENT

SECOND YEAR

First Semester

History of the New Testament Church	3 hours
Christian Education of Youth	3 hours
The Laws of Teaching (Benson)	2 hours
Total	8 hours

Second Semester

Vacation Bible School	2 hours
History of the Church of God (Conn)	3 hours
Christian Education of Adults	3 hours
Total	8 hours

Summer

Sunday School Administration 11	2 hours
Audio Visual Education	3 hours
Bible Study (lectures)	1 hour
Total	5 hours

THIRD YEAR

First Semester

Church Polity (Gause)	2 hours
Child and Youth Evangelism	3 hours
Child Development	3 hours
Total	8 hours

Second Semester

Introduction to Counseling	3 hours
Philosophy of Christian Education	2 hours
Music in Christian Education	3 hours
Total	8 hours

Summer

Counseling	2 hours
Developing the Christian Education Program	2 hours
Audio Visual Education	1 hour
Total	5 hours

LEE COLLEGE

There will be graduation exercises at the close of the third summer.

The courses offered will give you basic knowledge of the Bible and related subjects, laying a foundation for successful church work. One full year's work in the Religious Education Department can be acquired by this easy "Home Study Method." The subjects offered include:

		College Credit
The Life of Christ	3 hours	2 hours
Old Testament Narrative	6 hours	
Life of Paul	2 hours	2 hours
Mission Methods	3 hours	2 hours
Personal Evangelism	3 hours	2 hours
Prophets	3 hours	2 hours

DESCRIPTION OF COURSES

Old Testament Narrative

(two three-hour courses)

Prerequisite to all other Old Testament studies. The historical narrative of the first seventeen books, Genesis through Esther. 6 credit hours

Mission Methods

Bible Basis of Missions is the text used for this three-hour course. Every Christian will find his place in God's plan for the Church through a prayerful study of this book.

3 credit hours

Life of Paul

A foundation for the study of the Pauline Epistles. Ten wonderful chapters on the man, Paul. 2 credit hours

HOME STUDY DEPARTMENT

Personal Evangelism

A systematic course in Scripture memorizing; and the personal approach in soul-winning. 3 credit hours

Prophets

A study of the Minor Prophets. 3 credit hours

The Life of Christ

The study of the Gospels with special emphasis on the life and teachings of Christ. It is prepared for church and youth leaders as well as for every Christian. 3 credit hours

Write for registration blanks and information to:

LEE COLLEGE CORRESPONDENCE DEPARTMENT

CLEVELAND, TENNESSEE

The Alumni Association

The Lee College Alumni Association is composed of over ten thousand alumni in thirteen state chapter organizations. The National Office of the Association operates on an annual budget of \$6,000.00 donated by interested alumni.

The Avis Swiger Student Loan Fund is sponsored by the Association to help worthy students. Work scholarships are also awarded in the amount of \$40.00 per month. Another phase of the Association's work is the Alumni Expansion Club whose membership now exceeds 275 alumni and friends. These members annually contribute ten dollars or more to the Alumni Association.

The Alumni Association sponsors two important events during the school year. The Fall Homecoming takes place every Thanksgiving. Alumni Day is an annual event during Commencement Week. News and items are published quarterly in the *Lee Alumnus*.

The present officers of the Alumni Association are:

Paul L. Walker, President
J. Herbert Walker, Jr., Vice-President
Philip C. Morris, Secretary
Floyd D. Carey, Jr., Board Member
Cecil B. Knight, Board Member





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Dear Sir:

Please forward the material described below:

- ☐ Application for Admission
- ☐ Catalogue
- ☐ Loan Information

DIVISION: ☐ Academy ☐ Junior College ☐ Bible College

I would like to begin with () Fall () Winter Semester
of 19 _____.

Name _____

Address _____

City _____ State _____

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